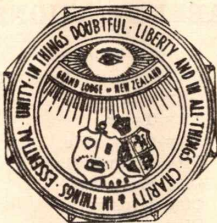


Order of
Buffaloes

67





THE RULES
OF THE
ROYAL ANTEDILUVIAN
ORDER OF BUFFALOES
GRAND LODGE OF NEW ZEALAND
G.L.E.



ABBREVIATIONS

W.P.	-	-	Worthy Primo.
A.B.	-	-	Alderman of Benevolence.
C.Mar.	-	-	City Marshall.
C.Ty.	-	-	City Tyler.
C.Con.	-	-	City Constable.
C.Ch.	-	-	City Chamberlain.
C.Reg.	-	-	City Registrar.
C.Min.	-	-	City Minstrel.
C.Sec.	-	-	City Secretary.
C.Tr.	-	-	City Treasurer.
C.W.	-	-	City Waiter.
C.Cust.	-	-	City Custodian.
P.G.P.	-	-	Provincial Grand Primo.
I.P.P.G.P.	-	-	Immediate Past Provincial Grand Primo.
D.P.G.P.	-	-	Deputy Provincial Grand Primo.
I.P.D.P.G.P.	-	-	Immediate Past Deputy Provincial Grand Primo.
P.P.G.P.	-	-	Past Provincial Grand Primo.
P.D.P.G.P.	-	-	Past Deputy Provincial Grand Primo.
P.G.Sec.	-	-	Provincial Grand Secretary.
P.G.Tr.	-	-	Provincial Grand Treasurer.
P.G.Ch.	-	-	Provincial Grand Chamberlain.
P.G.Ty.	-	-	Provincial Grand Tyler.
P.G.Ald.Ben.	-	-	Provincial Grand Alderman of Benevolence.
P.G.Min.	-	-	Provincial Grand Minstrel.
P.G.W.	-	-	Provincial Grand Waiter.
P.G.Co.	-	-	Provincial Grand Constable.
P.G.Reg.	-	-	Provincial Grand Registrar.
P.G.Ald.Jun.	-	-	Provincial Grand Alderman of Juniper.
P.G.	-	-	Primo Guild.
P.P.G.C.C.	-	-	President Provincial Grand Certifying Council.
P.P.P.G.C.C.	-	-	Past President Provincial Grand Certifying Council.
V.P.P.G.C.C.	-	-	Vice-President Provincial Grand Certifying Council.
S.C.C.	-	-	Sub-Certifying Council.
G.P.	-	-	Grand Primo.

I.P.G.P.	-	-	Immediate Past Grand Primo.
D.G.P.	-	-	Deputy Grand Primo.
I.P.D.G.P.	-	-	Immediate Past Deputy Grand Primo.
PastG.P.	-	-	Past Grand Primo.
PastD.G.P.	-	-	Past Deputy Grand Primo.
P.G.C.C.	-	-	President Grand Certifying Council.
V.P.G.C.C.	-	-	Vice-President Grand Certifying Council.
P.K.C.	-	-	President Knights Chapter.
V.P.K.C.	-	-	Vice-President Knights Chapter.
P.R.O.H.A.	-	-	President R.O.H. Assembly.
V.P.R.O.H.A.	-	-	Vice-President R.O.H. Assembly.
C.P.	-	-	Certified Primo.
G.A.	-	-	Governing Authority.
P.G.L.	-	-	Provincial Grand Lodge.
P.G.C.C.	-	-	Provincial Grand Certifying Council.
G.L.	-	-	Grand Lodge.
K.C.	-	-	Knights Chapter.
K.O.M.	-	-	Knight of Merit.
R.O.H.A.	-	-	Roll of Honour Assembly.
R.O.H.	-	-	Roll of Honour.
Rt.Hon.	-	-	Right Honourable.

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ALL FORMER RULES ARE RESCINDED.



THE RULES
OF THE
ROYAL ANTEDILUVIAN
ORDER OF BUFFALOES
GRAND LODGE OF NEW ZEALAND
OF THE
GRAND LODGE OF ENGLAND



On no account may these Rules be considered as **STANDING ORDERS** and they **MUST NOT BE SUSPENDED UPON ANY CONSIDERATION.**

The Order shall be called "**ROYAL ANTEDILUVIAN ORDER OF BUFFALOES**" **GRAND LODGE OF NEW ZEALAND OF THE GRAND LODGE OF ENGLAND.**

The meetings of the Grand Lodge shall be held at Hamilton, 1955-56; Invercargill, 1956-57; Christchurch, 1957-58; Napier, 1958-59; Auckland, 1959-60.

The objects of the Order are:—

- (a) To bring together Brethren of the Order for mutual intercourse, musical entertainment, encouragement and education with regard to the Objects and Ideals of the Order.
- (b) To establish and administer Funds for the benefit of necessitous Brethren or their dependents and for Widows and dependents of deceased Brethren.
- (c) To do all such lawful things as are necessary for the good and welfare of the Order.

RULES OF DEBATE

In all Lodges the following shall be the order and formalities of debate:—

- (a) When the Royal Chair rises to speak all members shall immediately resume their seats.
- (b) Any member rising to submit a motion or amendment shall read the same before speaking to it, if required by the Royal Chair.
- (c) A motion or amendment shall not be open to discussion until it has been seconded. All motions or amendments shall be in writing if so required by the Royal Chair, and shall be delivered to him immediately upon being seconded, and the same shall not be withdrawn without the consent of the meeting.
- (d) A motion or amendment can be advocated in moving or seconding, but it must afterwards be stated from the Royal Chair before it is further debated.
- (e) A member may formally second a motion or amendment reserving his speech for a later period of the debate.
- (f) If two or more members rise at the same time to speak the Royal Chair shall decide to whom priority shall be given.
- (g) If an amendment to a motion be moved and seconded, a further amendment shall not be moved until the first amendment is disposed of, but notice of such further amendment must be given. If an amendment is negatived, a further amendment may be moved to the original motion, but only one amendment shall be submitted at one time. Whenever an amendment to a motion is carried it will thereupon become a substantive motion, to which any further amendment may be moved. The mover of the motion (including the mover of

the amendment which has become a substantive motion) shall have the right of reply provided that the reply shall be confined to answering previous speakers and no new matter shall be introduced. After the reply, if any, the motion shall be put to the vote forthwith.

- (h) A member shall not speak more than once to the same motion, except in explanation or being the mover of the motion in reply no longer than five minutes without leave of the meeting, to be granted or refused without debate.
- (i) The Royal Chair shall state to the meeting every question properly before putting it to the vote.
- (j) Except where otherwise provided by rule, every question shall be decided by a bare majority of the votes of the eligible members present and voting on the question.
- (k) In cases of an equality of votes the Royal Chair shall have a casting vote, in addition to his initial vote, this, of course, does not apply to ballot. If the ballot results in a tie, the question shall not be entertained again the same evening. In the event of election of an Officer where there are three or more nominations there shall be an exhaustive ballot.
- (l) Any member desiring to speak shall rise, but not when another member is in possession of the floor, but shall not proceed further until recognised from the Royal Chair, except:
 - 1. To raise a point of order.
 - 2. To ask a question.
 - 3. On question of privilege.
 - 4. To make an explanation.
- (m) Privileged Questions.—When a question has been moved and seconded the only motions in order shall be:
 - 1. To adjourn.
 - 2. That the vote now be taken.

3. To proceed to the next business.
4. To postpone sine die.
5. To postpone to a definite date and time.
6. To refer.
7. To divide.
8. To amend.

The precedence shall be as herein arranged, and the first three to be decided without debate. A motion to adjourn cannot be amended, but a motion to adjourn to a given time is debatable. Undebatable motions can only be proposed by a member who has not taken part in the debate.

- (n) In all cases of voting it shall be the power of any member to demand a ballot, except where otherwise provided in the rules.

EXHAUSTIVE BALLOT EXPLANATION

This is required when there are more candidates than appointments, as instance. Suppose an election for a Degree. Smith, Brown, Jones and Robinson are nominated, and there is only one to be elected. A ballot is taken. There are 40 members voting. The first vote results are as follows:—

Smith	15
Brown	11
Jones	10
Robinson	4

No candidate having received a clear majority (in this case 21) the lowest number drops out. The members now vote again for Smith, Brown and Jones. Second vote results:

Smith	21
Brown	15
Jones	4

Smith is elected, as he has a clear majority of the votes recorded, but if the voting had been:

Smith	19
Brown	18
Jones	3

Jones would drop out and the vote would then be taken as between Smith and Brown, when a majority would decide. Suppose, however, the vote should be:

Smith	15
Brown	13
Jones	9
Robinson	3

Jones and Robinson would drop out, as their combined votes do not amount in the aggregate to those given to Brown, and the vote as between Smith and Brown would then be taken, but if the vote should be Smith 16, Brown 12, Jones 6 and Robinson 6, then a special vote would be taken as between Jones and Robinson to decide which of them should go into the next ballot with Smith and Brown.

In the event of more than one being required, each successful candidate must receive a clear majority of votes.

GENERAL RULES

1. The granting of life membership to any member shall be the prerogative of Grand Lodge. No member shall be made a life member unless he has been a member of the Order for at least 21 years. Life membership shall only be granted on the recommendation of his Mother Lodge or Lodge of adoption and the Provincial Grand Lodge of the Province.

2. No alleged offender nor any delegate or representative of any alleged defaulting Lodge or Council may vote on any question affecting him or the body he represents.

3. No member shall hold office as Secretary in more than one Minor Lodge at the same time.

4. The Official Badge shall be "HORNES with G.L.E. IMPOSED."

5. No member may communicate with a G.A. or G.L. direct with the exception of G.A. and G.L. Officers, who may if occasion arises communicate with their respective Governing Bodies. A Minor Lodge failing to get a response from its G.A. shall have power to complain direct to Grand Lodge.

6. The term "Qualified Member" shall mean a member entitled to vote in his M.L. on all matters.

7. An annual Officer who has missed three consecutive meetings shall be deposed and another brother elected in his place, except in case of sickness or unavoidable causes when a written apology is tendered to the Secretary before the next meeting and accepted by the Lodge.

8. Each Delegate, Member and Officer of a G.A., Knights Chapter or R.O.H. Assembly (including G.L.) must be a qualified member of a Minor Lodge.

9. Except under exceptional circumstances no privileges of the Order that are not provided for in these rules shall be extended to any member who has not attended a Lodge at least once a quarter during the preceding twelve months.

10. To prevent abuses, members and Lodges are strongly urged to obtain the Parchments of deceased members and take steps to have the same forwarded to G.L. for cancellation after which they may be returned to the relative, if desired. The names of deceased brethren will be notified by G.L. to all Lodges.

11. Kangaroo parchments shall be printed in green ink, C.P. Parchments in Royal Blue. No parchments shall be granted to any brother in lieu of his original one except by P.G.L. in which case such parchments shall be marked **DUPLICATE**.

The Fees shall be 2/6 and 5/- respectively.

Applicants for Duplicate Parchments **MUST** state in writing to their M.L. the reason for replacements.

12. No gatta, Juniper or the like shall be allowed in any G.A., Council, Investigation Committee, or other

administrative branch of the Order until the completion of all business thereof.

13. All whip rounds in M.L. are forbidden.

14. PROXY Voting is forbidden.

15. Regalia may be worn at visits to another Banner of the R.A.O.B.

16. All Ritual references to include the Lodge N.Z. number and the words Grand Lodge of New Zealand of the Grand Lodge of England.

17. Members attending Lodge MUST be properly attired and wear coat, clean shirt with collar and tie or clean open neck or sports shirt.

18. Minor Lodges shall be upstanding to receive the G.P., D.G.P., all Past G.P.'s, all P.G.P.'s, and all D.P.G.P.'s providing they are regaled and their titles announced.

19. The initials of the Order shall not be used on any printed matter which shall be for benevolent purposes without the permission of the P.G. Primo, excepting dinners, etc., confined to members of the Order.

Any Lodge or member breaking this rule shall be liable to be dealt with by the G.A. as it may think fit.

20. Permission to use the letters R.A.O.B. can only be given for use upon souvenirs, etc. For trade purposes or anything of a permanent character such as Institutes, Clubs, etc., application MUST be forwarded with all particulars to Grand Lodge for confirmation.

21. No business connected with the Order, with the exception of calling or summoning meetings, shall be done by way of post cards.

22. Every Lodge may pass By-laws if not inconsistent with these Rules, the same to be submitted to G.L. through the G.A. for confirmation, before being acted upon.

By-laws shall be kept in a separate book, and be printed for distribution at cost price.

Any By-law granted between one Convention and another shall be considered null and void if against the principle of a subsequent Convention.

23. The mode of applause shall be by the words "HEAR HEAR," and by clapping of hands.

24. Should any disputes occur on any subject for which the preceding or following Rules do not provide, or any question arise, relating to Fineable Offences, not included in the schedule, the W.P. shall adjudicate.

25. Any member dissatisfied with the decision of the W.P. may appeal to the G.A., notice of which shall be given in writing together with the deposit of 2/6 before the close of the Lodge. If the appeal is against the fine the amount of the fine MUST be deposited with the Lodge pending the result of the appeal.

26. Should he be dissatisfied with the decision of the G.A., he may appeal through his own Lodge to Grand Lodge, through the G.A. Secretary, within two months, and the decision of Grand Lodge shall be final.

The deposit of 2/6 shall be returned by the Minor Lodge if the appeal is upheld.

27. In the case of alleged misconduct on the part of any Officer being dealt with resulting in his deposition, he shall immediately deliver up to the person or persons appointed by the Lodge to receive the same all monies and properties of the Lodge in his possession, failing which he shall be liable to be sued for recovery of the same or the value thereof.

28. Any member joining any other section of the R.A.O.B. shall by so doing cease to be a member of the G.L.E. and if the seceding brother shall be in possession of any Funds, properties, effects, and things of, or belonging to, any Lodge at the time of his secession, he shall forthwith deliver them up to the G.L. or G.A. through the Grand Secretary or the G.A. Secretary together with all Regalia, books and papers appertaining to the Lodge or he shall be liable to be sued for the same or the value thereof.

29. All disputes as to the interpretation or administration of the Rules or questions which may arise between the Order, and its brethren, and for which these

rules do not provide shall be referred to the Grand Lodge.

JEWELS

MINOR LODGE

30. No member may receive a Jewel for services rendered in a paid office.

(a) No Jewels other than those specifically mentioned in the Rule book may be granted without the sanction in writing of the G.A. and under no circumstances may any Jewel be granted for propaganda work.

(b) First and Second Degree Jewels **MUST** be obtained through G.A. Third Degree Jewels **MUST** be obtained through the Knights Chapter. Fourth Degree Jewels **MUST** be obtained through the R.O.H. Assembly.

(c) All Jewels and Ribbons and Regalia shall be of approved design and colour. Degree distinguishing Jewels shall have ribbons for the First, Second, Third and Fourth Degrees in the following order.

Sage Green, Royal Blue, Scarlet Red and Pale Blue. In every case the ribbon of the Jewel presented in New Zealand shall have attached a **FERN LEAF** with the letters "N.Z." in the middle. All other Jewel Ribbons to be standardised in a manner similar to that as laid down for Degree Jewels.

Degree distinguishing Jewels shall be worn in all Lodges except by permission of the W.P. Jewels other than Degree Distinguishing Jewels **MUST** be worn in the Lodges presenting the same except by permission of the W.P. Degree Jewels **MUST** be worn on the left breast.

Medals of National Services or to commemorate National Events, also flower buttonholes may be worn.

Jewels, Badges or Regalia of the K.G.H. **MUST NOT** be worn nor is any Degree belonging to that section permissible in Lodges.

(d) First Degree Jewels may be presented to brothers of the Order for meritorious Service.

Attendance Jewels may be presented to brothers of the Order. The minimum to be 90 per cent. personal attendance for TWO consecutive years. The presentation of attendance bars is optional. Qualifications may be simultaneous.

FOUNDERS' JEWELS

31. Founders Jewels (presentation of which is optional) shall NOT BE AWARDED WITHIN TWO YEARS FROM THE INAUGURATION OF THE LODGE, nor to any Founder who has not attended half the meetings of the Lodge during its first year nor satisfactorily performed a Founder's Duties.

PRIMO JEWELS

32. No C.P. Jewel (presentation of which is optional) shall be presented until after the C.P. has occupied the W.P. Chair of the Lodge satisfactorily for one term and been Certified for SIX months.

THIRD DEGREE JEWEL

33. The Jewel of the Degree shall be provided by M.L.'s by Voluntary subscriptions and form a separate Fund, according to the current cost of the Gold market, but the sum required shall be in the K.O.M. Fund prior to notice of motion.

The Jewel shall be of 9ct. gold hall marked, and of not less than 10dwts. and of uniform design and official ribbon.

FOURTH DEGREE JEWEL

34. The Jewel of the Degree shall be of the value according to the current cost of the gold market which sum must be raised by voluntary subscription and whatever sum is required must be in the R.O.H. Fund, prior to notice of motion.

The Jewel shall be 9ct. gold, hall marked, and not less than 30dwts. and of uniform design, pattern and ribbon, and the bestowal thereof shall carry with it the title of Right Honourable.

ORDERS FOR JEWELS, ETC.

35. All orders for First and Second Degree Jewels, Regalia or other article or property must be confirmed by the G.A. and such orders must be signed by the C. Treas., C. Sec., and either of the two C. Trustees. Any member violating this rule shall be liable to expulsion from the Order.

P.G.P. & D.P.G.P. JEWELS

36. P.G. Primos and Dep. P.G. Primos on completion of their respective offices should they have fulfilled the duties of the same to the satisfaction of the G.A. may be presented with the recognised Jewels of their offices, the same to be of gold, hall marked and of uniform design and colour of ribbon, the cost to be as local circumstances will permit.

G.P. & D.G.P. JEWELS

37. The G.P. and D.G.P. on the expiration of their respective duties should they have fulfilled their duties of their positions to the satisfaction of Grand Lodge shall be presented with the recognised Jewels of such office. The value of the G.P. Jewel shall be not less than five guineas and the D.G.P. not less than two guineas and such Jewel shall be of gold, hall marked and of uniform design and colour of ribbon.

CERTIFYING COUNCIL JEWELS

38. Councils may purchase Jewels for the retiring President and Secretary where no salary is paid to the latter.

DISPENSATIONS. MINOR LODGE

39. The fee for the use of a Dispensation shall be ONE GUINEA. The Dispensation must remain in the Minor Lodge to which it is granted and at all times remain the property of Grand Lodge. The title shall not be altered except by written authority of Grand Lodge.

(a) If at any time the Dispensation of a Lodge shall be lost, damaged or destroyed, such Lodge shall on proof thereof accompanied with a fee of ONE GUINEA be entitled to the loan of a duplicate in its place.

G.A. WARRANT

40. The fee for the use of a Warrant (which shall remain at all times the property of G.L.) shall be £3 (THREE POUNDS) payable to G.L. by the Lodges making application prior to issue. Such Lodges shall defray all the costs of opening the G.A. by the Grand Primo.

CERTIFYING COUNCIL WARRANT

41. On the opening of a P.G.L. the Grand Lodge shall prepare and issue a Warrant for the formation of a Certifying Council in connection therewith. The fee for the Warrant shall be £2 (TWO POUNDS) which will remain the property of Grand Lodge.

SUB-CERTIFYING COUNCIL

42. The Sub-Certifying Council shall be granted a Warrant upon application through their P.G. Lodge the cost of same shall be 5/- (FIVE SHILLINGS) which shall remain the property of G.L.

MINOR LODGES

43. An application for a Dispensation to open a Minor Lodge shall be made by two or more (but not exceeding four C.P.'s) on the official No. 1 Form provided for that purpose.

The application shall be made to the G.A. and the same together with the resolution of the G.A. the date of voting thereon and the tenancy agreement signed by two Trustees shall be sent to Grand Lodge.

The application to a G.A. for a Dispensation shall stand as a notice of motion.

Delegates to the G.A. shall notify the same to their Lodges.

SIGNATURES OF PROPOSED BROTHERS

44. The particulars in all cases shall be the name of the Lodge (Lodges bearing the name of a member shall not use any title or degree of the Order), address of the place where the same is to be held, and the night of meeting. The signatures of TEN gentlemen desirous of becoming members of the Lodge, whose Initiation Fees shall have been paid, shall be appended.

INSPECTION OF PREMISES

45. The proposed Lodge room shall be visited and inspected by the Chief Officer of G.L. or the G.A. or one appointed by him as the case may be according to the jurisdiction and a full report shall be made as to suitability or otherwise.

RESTRICTION OF MEETING PLACE

46. No Minor Lodge shall be allowed to meet in a place where a Lodge of another section is held unless special permission in writing be obtained from Grand Lodge.

DEFINITION OF NEW LODGES

47. Lodges shall be considered New Lodges until the expiration of twelve months from the date of opening or until they have raised their first FOUR primos within that period.

FOUNDERS' DUTIES

48. Founders of Minor or re-opened Lodges shall regularly attend the Lodge and be responsible for providing W.P.'s for the first twelve months and be charged with the duty of holding Lodges of Instruction for brethren qualifying for the Second Degree until the first Two have been raised and Certified, failing which they shall lose all Founders privileges.

INAUGURATION OF MINOR LODGES

49. At the opening of a new M.L. (which shall be a G.L. or G.A. ceremony, but to which brethren of the

first Degree shall be admitted), the Grand Primo, Past Grand Primos, P.G. Primo, Past P.G. Primos, D.P.G. Primo, Past D.P.G. Primos (of the Province), and all officers of the G.A. or such Officer as the Chief Officer may appoint attending the opening link. The Founders and Past P.G. Seretary of the G.A. shall by virtue of their respective offices be enrolled as Affiliated members of such Lodge without payment of any fee.

OPENING QUORUM

50. M.L.'s shall open at such time as the G.A. may decide and shall close not later than 11.30 p.m. except on special occasions such as Raisings, Regalia Visits, etc., when the time may be extended to midnight, and FIVE members shall form a quorum.

The Lodge shall be opened by the W.P. and should he be absent it shall be the duty of any C.P. of the G.L.E. present to conduct the ceremony and occupy the Royal Chair until the arrival of the elected W.P.

VOTING IN NEW LODGE

51. On the opening night of a new Lodge none but the Founders and Officers entitled to become affiliated members, and residential members of G.L.E. applying for affiliation shall be entitled to hold office, speak or vote.

CONSTITUTION AND OFFICERS

52. The Officers of a Minor Lodge shall consist of a W.P., Ald. of Ben., C. Mar., C. Sec., C. Treas., C. Ty, C. Ch., C. Con., C. Reg., C. Custodian, C. Min., C.W., and optional assistant C.W. and Assistant C. Sec. All Officers must be members of the particular Lodge excepting the C. Min. and C.W., who, however, must be members of the G.L.E. The Lodge may appoint sick visitors.

New members if qualified shall (where practicable) take office in the following order: C. Co., C.R., C.Ch., C. Ty and C. Mar., but C. Ty. must have previously filled at least one other office.

BROTHERS OF OTHER SECTIONS

53. Brothers of a Lodge may invite known members of other sections, provided they are not expelled or suspended members of the G.L.E. or other Sections and upon production of their CREDENTIALS. They shall sign the Registration Book as visitors and conform to the Rules thereof. They shall not be allowed to speak during STRICT ORDER (charges excepted) and under no circumstances shall they be allowed to vote.

PREFIXING

54. A brother desiring to speak on any subject, including charges, must be upstanding and give the Fraternal Sign. After receiving the permission of the W.P. to proceed, he may cease to prefix until the conclusion of the same.

CHARGES

55. Charges may be booked at any time after the the Lodge is Constituted. A brother giving notice of a charge to the C.M. must do so without causing any interruption to the business or harmony of the Lodge. A brother bringing a charge need not ask permission to state the same unless the nature of the charge brings him within the schedule of Fineable Offences.

The order of the charges shall be THREE ORDINARY charges, ONE PREFERENCE charge, also no more than THREE IMMEDIATE PREFERENCE charges may be allowed during the evening.

Brethren booking preference charges shall pay 6d and those booking Immediate Preference charges 12d.

Fines shall be ONE D, provided that this shall not apply to No. 34 in the Schedule of Fineable Offences.

Charges against a whole Lodge are not permissible, but a brother may bring a charge against two or more brethren for the same offence or in relation thereto.

A member may NOT be fined for failing to prove a charge.

PENALTY—NON-PAYMENT OF FINE

56. A brother refusing to pay a fine, shall not be at liberty to bring a charge against another, neither shall he be allowed to speak or vote on any question until HE shall have paid the fine.

UNRULY MEMBERS

57. Should a member persistently disturb the Lodge, refuse to keep order or retire when asked to do so by the W.P.

The W.P. shall immediately close the Lodge and request the C.Co. and such other members as he may appoint to remove the offender, after which the Lodge may be re-opened.

The W.P. shall instruct the C.Sec. to report the incident in writing to the G.A. without delay.

LIBERTY HALL

58. For the purpose of reading, mutual interchange of opinions, harmony and conversation, the Lodge may be placed in Liberty Hall. During such L.H. no conduct other than that of the strictest decorum shall be permitted. Any member misconducting himself in L.H. shall be dealt with by the W.P. in Strict Order.

INDULGENCES, ETC.

59. The W.P. only shall have power to grant permission to indulge in beverage, fodder, or any kind of weed in Lodge.

The Loyal Toast shall be honoured once only each meeting. Members arriving late (except those paying Regalia visits) are not required to take the toast.

All M.L.'s shall include in their business each Lodge meeting (at 9 p.m.) a toast to Absent Brethren.

The toast shall be one supplied by G.L. and shall be sung with the sign of Fidelity when the container shall be taken in the right hand. Immediately after the toast has been honoured a return to the sign of Fidelity

for 15 seconds shall be made. No gatta other than that required for the Loyal and Absent Brethren Toast shall be supplied to the members until all Lodge business has been dealt with.

No gatta to be consumed on Lodge premises after CLOSING.

EMERGENCY LODGES

60. A Minor Lodge of emergency shall not be held without the sanction of the G.A. or the Chief Officer thereof for the time being and in the latter event the sanction shall be reported to the next meeting of the G.A.

REMOVAL OF LODGES

61. No Lodge shall be allowed to remove from one place of meeting to another without first obtaining the consent of two-thirds of the qualified members present at the meeting of the Lodge specially summoned by the C.Sec. for that purpose, by seven days notice in writing to all qualified members entitled to vote. Should a member's address not be known seven days' notice in Lodge shall be deemed sufficient. The resolution having been passed by the Lodge, the sanction of the G.A. must be obtained.

CHANGE OF PLACE OF MEETING

62. Should a Lodge apply for permission to change its place of meeting the Chief Officer of the G.A. or a deputy appointed by him shall visit and report as to the suitability of the proposed place of meeting.

Should the application be granted the necessary signatures to the tenancy agreement shall be obtained, officially stamped, and forwarded to the G.A. Secretary.

The P.G. Primo (or one appointed by him) shall be required to consecrate the new home before it can be used for Lodge purposes.

URGENCY

63. In case of emergency in connection with removal, the Lodge shall have power to take immediate action by a resolution of the qualified brethren present and in the case of necessity, and other arrangements not being made, the Lodge may with the sanction of the Executive Officers, hold its meetings at the home of the G.A. until other arrangements are complete.

AMALGAMATION OF LODGES

64. Any two or more Lodges deciding to amalgamate shall instruct their City Secretaries to summons in writing to their respective Lodges on a given date all qualified members and two-thirds will be required in each Lodge to effect such amalgamation. It will be necessary to obtain the sanction of the G.A. and G.L. in which event the G.A. shall fix the date for the amalgamation. The members of the Lodges so amalgamating shall become members of the Lodge to which amalgamation is made without payment of any fee.

The Dispensation or Dispensations, together with all books, duplicate Regalia and other properties of the Lodge or Lodges becoming extinct shall be handed over to the G.A.

The Dispensation or Dispensations must be at once returned to Grand Lodge by the G.A. for destruction.

CLOSED LODGE—PROCEDURE

65. In the event of a Minor Lodge not meeting for eight consecutive meeting nights, becoming closed or seceding the G.A. having been informed of the same, shall, after making due inquiries have power to take over the Dispensation, Funds and all properties of the Lodge from the Trustees and hold the same in trust until the Lodge is re-opened or the time arrives for disposing of the same. This Rule shall not apply to Lodges closed by permission.

APPLICATION TO RE-OPEN

66. Should application be made to re-open a Lodge before the expiration of twelve months by not less than two C.P's members of such Lodge, all claims against the Lodge, including G.A. dues, shall be paid before the application may be entertained and no further charges shall be made upon the properties.

FIRST DEGREE CANDIDATE'S QUALIFICATIONS

67. A candidate for Initiation shall be of good moral character, a true and loyal supporter of the British Crown and Constitution and NOT under the age of 21 years. On nomination, his name and address (in BLOCK LETTERS), age, occupation, nationality, employer's name and address and where resident for not less than the last TEN years shall be given on the official nomination Form supplied by Grand Lodge, which form MUST be signed by the candidate PRIOR to nomination. Only a qualified member who has known the Candidate for at least TWELVE MONTHS shall nominate or second a candidate. A candidate must reside in the district for at least SIX months prior to his nomination.

A member wishing to nominate a candidate must apply for a nomination form in open Lodge, accompanied by the fee of 7/6 stating the name of the Nominee, this to be recorded in the minutes, together with the number of the form.

Nomination Forms must be returned within ONE month, if incomplete deposit to be returned to proposer.

The candidate shall NOT be initiated within two months of application. The balance of the Initiation Fee must be paid before Initiation.

The Initiation Fee shall not be less than £3/10/-.

PROCEDURE

68. Upon the Lodge forwarding the nomination form to the Investigation Committee, the candidate shall be

advised by the C.Sec. of the Lodge of the date to attend the Investigation Committee, whose duty shall be to make rigorous, adequate, and close Investigations regarding the past career, present standing and position of the candidate who shall answer questions on Form 29. The proposer and seconder of the candidate shall be informed that they will be required to attend the Investigation Committee on a given date to show just cause as to why their candidate shall be accepted into the Order. They shall answer all or any question regarding the candidate without equivocation or mental reservation of any kind.

Should the candidate be deemed a fit and proper person to be initiated, they shall by ballot adopt a resolution to that effect, two-thirds being required to elect, and an intimation along with the nomination form shall be forwarded to the M.L. The candidate may then be proposed in the M.L.

WARNING

69. No M.L. shall initiate any candidate unless it is in possession of the written official sanction of the I.C. Upon receipt of such sanction and hearing the proposer and seconder, a ballot shall be taken.

All ballots for candidates **MUST BE TAKEN SINGLY** (not en bloc) and one **BLACK BALL IN TEN WILL EXCLUDE**.

The candidate shall not be initiated within seven days of the ballot.

SEA-FARING CANDIDATES

70. The nomination of proved seafaring candidates **RESIDENT OF N.Z. ONLY** shall be dealt with as per **REMOTE** Lodge rules, except that in all cases such a candidate may be initiated on the night of the M.L. ballot.

REMOTE LODGES

71. On the Lodge deciding to place the nomination form before their Investigation Committee the candidate,

who shall answer questions on Form 29, shall be advised by the C.Sec. to attend. On receipt of the Initiation Fee, a committee of FIVE members elected by the Lodge shall consider the nomination and report thereon as to the eligibility or otherwise at the end of 14 days following the night of nomination.

Upon receipt of the report of this committee a ballot shall be taken and ONE BLACK BALL IN TEN WILL EXCLUDE.

The candidate shall not be initiated within seven days of the date of ballot.

SECOND BALLOT

72. If, during the interval between the date of the ballot and the proposed Initiation, an adverse report is received by any brother it shall be their duty to report such information personally or by proxy to the W.P. or the I.C. who shall inform the Lodge which may take another ballot to determine again whether or not the candidate shall be accepted.

FALSE PRETENCES

73. Any person obtaining admission into the Order under false pretences, or who shall have been previously nominated in or rejected by any Lodge of the R.A.O.B. and fails to disclose the same, shall on proof, be expelled from the Order.

REJECTION OR DELAY

74. Where the ballot for a candidate is postponed or his rejection occurs, the same shall forthwith be notified to the G.A.Sec. who shall as soon as possible notify G.L. and the remaining M.L.'s in the Province concerned.

RE-NOMINATION

75. A candidate having been rejected shall not be eligible for re-nomination until the expiration of SIX months from the date of the rejection. Any violation of this rule must at once be reported to the Grand Lodge to be dealt with.

FEES—SIGNS, ETC.

76. The Initiation fee shall be forfeited should the candidate not be initiated within SIX calendar months from the date of the proposition. The Initiation Fee shall include a Book of Rules, Emblem and Parchment Certificate which together with the Signs and Passwords will be given at the next or subsequent meeting within TWO calendar months from the date of Initiation. Where deemed necessary the Initiate may receive his Signs and Passwords on the night of Initiation.

SIGNATURE OF NEW BRETHREN

77. Every newly initiated brother of the Lodge shall on receipt of his Credentials, sign his full name and address in the New Members Signature Book provided by Grand Lodge for that purpose and the signature shall be attested by the W.P. and C.Sec. of the Lodge.

No new member shall be liable to any fine or be entitled to lay a charge until the meeting night following the presentation of his Credentials.

AFFILIATIONS

78. Should any brother of the G.L.E. desire to become an affiliated member of another Lodge under the G.L.E. he shall first be proposed and seconded on the official nomination form of affiliation and produce credentials of membership to the satisfaction of the Lodge.

If his mother Lodge or Lodge of adoption be outside the Province his credentials shall be forwarded

together with the nomination form to the I.C. prior to being finally balloted for in the M.L.

A candidate having been rejected shall not be re-nominated in the same Lodge until the expiration of **SIX months** from the date of rejection.

The affiliation fee of 7/6 shall be handed in with the nomination form. A ballot shall be taken at the following meeting (on receipt of the report from the I.C.) and **ONE BLACK BALL IN SIX WILL EXCLUDE.**

If elected he shall receive an Affiliation Certificate which shall bear his signature. He shall enjoy the same rights and privileges as brethren initiated in the Lodge.

SECESSIONS—OTHER SECTIONS

79. Should a member of another section desire to become a member of the G.L.E. his nomination shall be dealt with on precisely the same manner as that of an initiate, and if accepted he shall pay the Secession Fee of £1/10/-.

He shall hand over his original book of Rules, Certificates of membership and Emblem of his original section to the M.L.Sec. who shall forward same on to the G.A. Secretary.

When the secession has been approved by the G.A. he shall sever his allegiance to the section from which he wishes to secede and take the Obligation of the G.L.E. in the form provided. These Credentials may be returned to the member if he desires to retain them after cancellation.

CONFIRMATION

80. The acceptance of secession shall be subject to confirmation by the G.A. after which the secessionist shall receive Emblem, Rule book and Certificate of membership of the G.L.E.

RECOGNITION OF DEGREES

81. The Degree of the Secessionist shall be recognised after he has received the necessary Certificates

from the Certifying Council and the G.A. (as the case may be). BUT the R.O.H. of any other section shall not be recognised until the holder shall have been a brother of the R.A.O.B. SEVEN years.

The ribbons of his Degree Jewels shall be as officially laid down by the G.L.E.

QUALIFICATIONS—OFFICE—VOTING— SPEAKING

82. No member of the Lodge can speak or vote upon any question, or be eligible for any office in the M.L. (except in the case of a new Lodge) unless he has not less than FIVE attendances in the last twelve meetings. (Fortnightly Lodges FIVE attendances in the last TEN meetings) (Monthly Lodges TWO attendances in the last three meetings) including the night of attendances except in case of sickness, out of town, or night work and/or written apology accompanied by a Registration fee of not less than 12d's has been received and accepted by the Lodge at the meeting or the first subsequent meeting.

Monthly Lodges to have FOUR attendances in the last twelve months for P.G.P. Election.

TRAVELLING CARDS

83. Members whose employment compels their frequent absence from town of residence, and thereby prevents them from qualifying by attendance in their own Lodge may on personal application to their Lodge and on payment of 12d's be supplied with a card signed by the W.P. and C.Sec. of the issuing Lodge. This card, if presented at any Lodge which the member visits must be signed by the C.Sec. of the visited Lodge and the date of attendance inserted, and such attendance shall be counted as qualifying attendance in the Lodge from which the card was issued for the SECOND DEGREE raising and BEN. FUNDS. ONLY ONE ATTENDANCE PER WEEK TO COUNT (fortnightly Lodges one attendance per fortnight to count).

ATTENDANCE—OFFICERS OR DELEGATES

84. Any Officer or delegate of/or to his G.A. who may be absent from his own M.L. consequent upon attending G.L. or the G.A. or M.L. shall have attendances count in his M.L. provided he shall have made two personal attendances in the said M.L. in the previous twelve weeks including the night of attendance.

QUALIFICATIONS FOR W.P.

85. Primos shall not be eligible for the office of W.P. until they have received the Certificate of a C.P. from a Certifying Council and ratified by its G.A. Except in a new Lodge, no C.P. shall be eligible for election to the office of W.P. unless he has made FIVE attendances in the Lodge during the previous TWELVE meetings (FORTNIGHTLY LODGES) FIVE attendances in the previous TEN meetings, including night of attendance.

W.P. ELECTION

86. The W.P. shall be elected by ballot at the last meeting of the term and shall not occupy the office for more than three consecutive terms except in the case of a Lodge meeting fortnightly, when the W.P. shall be elected on the last meeting night of every second month, and he shall not occupy the office for more than two consecutive terms. Monthly Lodges election every three months.

(a) No charges shall be brought against the W.P. but should he WILFULLY commit himself while occupying the Royal Chair any member shall have the right to propose a resolution as to his conduct and if such resolution be carried by two-thirds (the C.Mar. to take the vote) he shall be deposed from his office and another C.P. elected in his stead. The resolution along with full particulars shall be at once forwarded in writing to the G.A.

OFFICERS—TERM

87. The W.P. on being installed, shall proceed with the election of term officers in the following order, viz., the C.Ch., A.B., C.Mar., C.Ty., C.Co. and C.R., and they shall be elected by a show of hands and no brother shall be nominated or elected in his absence. On the meeting night following their election the Officers may be asked to recite their respective duties at the discretion of the W.P.

ANNUAL OFFICERS

88. The C.Sec., C.Min., C.W., C.Custodian (Assistant C.W., Assistant C.Sec., if any) and two Auditors shall be elected annually by ballot on the last meeting night in June.

Each M.L. shall at its last meeting night in June appoint FIVE qualified members to act as Investigation Committee of the Lodge for the ensuing twelve months. Three to form a quorum. Should a vacancy occur for any reason, the position to be filled immediately.

INVESTIGATION COMMITTEE

89. The Proposer, Seconder and Nominee MUST be present at the Investigation. In the event of a seconder, through sickness or undue hardship being unable to attend he MUST send a written statement of the Nominee qualifications to become a member. Should it be decided by the I.C. that it is not in the interest of the Order that the Candidates should be initiated, the proposer shall be so informed but no reason need be given.

TRUSTEES

90. Two Trustees shall be elected and continue in office during the pleasure of the Lodge.

G.A. DELEGATES

91. The delegates to the G.A. shall be elected at the first meeting night of a Minor Lodge following the

Installation of the P.G. Primo, and their duties will commence on the 1st January following, or as soon thereafter as possible, ending on 31st December that year. Vacancies MUST be filled as soon as possible.

DELEGATES—NUMBER ALLOWED

92. Each M.L. with an average attendance during the preceding SIX calendar months of 30 of its own members or under may appoint two delegates to its G.A., over 30 three delegates except remote Lodges who may appoint one qualified C.P. member of any M.L. in the Province to represent them (not necessarily a member of their own Lodge) and he shall forward a report to the M.L. of the business transacted at the P.G. Lodge.

ELECTION OF DELEGATE TO OFFICE

93. A delegate on being elected a G.A. Officer shall cease to represent his M.L.

None but C.P.'s or brothers of a higher Degree shall be eligible for election to the G.A. and their names and addresses shall be immediately forwarded by the C.Sec. to the G.A. Secretary. No delegate shall be removed from office until after 14 days' notice shall have been given him, in writing by Registered Post of the intention to depose him, except for neglect of his duties as prescribed in Rule No. 110.

DELEGATE—SUBSTITUTE

94. Where a delegate cannot attend a meeting of G.A. a substitute appointed by the Lodge to take his place shall be accorded the same powers and privileges as were accorded to the original delegate.

The substitute's name MUST be sent to the G.A. Sec. prior to the opening of the G.A. Meeting.

OTHER SECTIONS—ELECTION TO OFFICE

95. No member of another section shall be elected to any office in a M.L. under the G.L.E. and any Lodge

electing such a member shall be liable to suspension and to have the Dispensation withdrawn. Such a member may officiate as C.Min. for the evening so long as he does not infringe his own Constitutional Rules. He shall NOT wear the REGALIA of the G.L.E.

W.P. DUTIES

96. The W.P. shall see that the Dispensation is prominently displayed in the Lodge Room and be in possession of the E & S LIST, shall open and close the Lodge (IN THE EVENT OF ANY STRANGE OR UNKNOWN PERSON BEING PRESENT HE SHALL INSTRUCT A KNIGHT OR C.P. TO TEST SUCH PERSON OUTSIDE THE LODGE AND SHALL NOT ADMIT ANY STRANGE BROTHER WHO FAILS TO PRODUCE HIS CREDENTIALS). He shall sign the minutes of the previous meeting after the same are confirmed and shall instruct the A.B. and C.Ch. to retire with the new Initiate if any for Signs and Passwords.

(a) The W.P. holding the office during the months of January, April, July and October shall see that the previous QUARTER'S ACCOUNT and BALANCE SHEET have been audited and are in order. He shall also see that the C.Sec. duties are properly carried out, hear all charges and decide thereon and adjudicate upon any question that may arise. His decision shall be final unless NOTICE OF APPEAL be given as provided in Rule No. 25.

(b) He shall have full control over the Lodge. Should he find any difficulty he may consult one or more of the C.P.'s present, or he may defer his decisions until the following meeting. He shall have power to explain or illustrate any matter before him and to inflict a fine for any offence committed to his knowledge without waiting for a charge to be brought.

He shall ask the Treasurer for the deposit slip or Bank Book each meeting night to verify that the monies

have been banked. He will be held responsible to P.G.L. if the Cash accounts are passed and the monies not banked.

CITY MARSHAL DUTIES—WHEN TO PREFIX

97. The C.Marshall shall assist the W.P. in maintaining order, take charge of the Lodge when it is placed in his hands by the W.P. in L.H., permit members to retire temporarily and record charges. While referring to charges he may remain seated provided he has his gavel or pencil in his hand. On every other occasion of addressing the W.P. or the Lodge he shall prefix standing in the same manner as the other members of the Lodge or he shall be finable.

A brother called to his feet by the C.Mar. for harmony must be upstanding until given permission to be seated. The C.Mar. shall not be empowered to inflict any fines or give permission as to toasts or indulgences which shall be the sole prerogative of the W.P. but may instruct the City Constable to collect voluntary contributions for harmony. In the event of the W.P. being deposed and no other C.P. being present, the C.Marshall shall close the Lodge. Should the W.P. desire to retire temporarily and there is no other C.P. present, the Lodge shall be placed in the hands of the C.Mar. whose powers, in such event, shall be strictly confined to L.H. purposes.

C. TYLER—DUTIES

98. The C.Tyler shall keep the Lodge door properly tyled during Lodge hours. He shall announce the names and titles of all brothers known to him. He shall not admit any UNKNOWN brothers without first having obtained their names, titles and Credentials and causing the same to be conveyed to the W.P. by the C.Ch. He shall not allow any brother to leave the Lodge without the sanction of the W.P. or C.Mar. He shall not give any reply on the tyle by means of knocks.

In the event of any special brother or Officer occupying the Royal Chair it shall be the duty of the C.Ty. to inform the members seeking admission.

Should there be a member speaking or singing, the C.Ty. shall notify the member entering, who shall take a seat quietly at the back of the Lodge Room.

He shall be **ESPECIALLY CAREFUL** not to admit any member under the influence of liquor (if in doubt he **MUST** seek the guidance of the W.P.).

C. CHAMBERLAIN—DUTIES

99. The C.Ch. shall find accommodation for all visitors, light the Royal Lights before the opening ceremony, give out and receive Regalias and other movable property, and place same in the proper receptacle, and on Regalia visits be responsible for the custody and care of the Regalia.

In the case of loss or damage he shall at once report the same. He must also (if practicable) find substitutes for Officers leaving the Lodge, see that all necessities are provided for Initiations and Ballots, introduce newly elected Officers to the W.P. to be regaled, and together with the A.B. take charge of all Candidates for Initiation until the ceremony is concluded.

C. CONSTABLE—DUTIES

100. The C.Con. shall act under the direction of the W.P., collect all fines, and hand the same to the City Secretary and act as outside tyler during the Initiation or other ceremonies and assist the C.Ch. with ballots.

When holding his staff of office he need not prefix while addressing the W.P.

C. REGISTRAR—DUTIES

101. The C.Reg. shall receive Registration Fees and see that all brethren sign in the Official Registration Book in ink or indelible pencil, and no signatures otherwise shall be valid for any of the purposes prescribed by

the Rules as qualifications for elections, voting or otherwise, with the exception as laid in Rules No. 82-84.

Any member unable to write shall make his mark which shall be attested by the C.Reg. At the request of the C.Sec. he shall total up the number of Registrations and C.Sec. shall sign the Registration Book. The C.Reg. shall deface (NOT ERASE) the signature of any member other than those who sign B.W. who fail to pay the total registration fee. No K.G.H. Initials shall be written in the registration book.

ALD OF BENEVOLENCE—DUTIES

102. The A.B. shall be a C.P. and where practicable the retiring W.P. He shall interview and then make application in open Lodge on behalf of any applicant needing assistance, report the decision of the Lodge to him, and pay over the amount granted.

He shall also together with the C.Ch. take charge of all Candidates for Initiation until the ceremony is concluded.

SICK VISITORS—DUTIES

103. Their duties shall be to visit brothers of the Lodge reported sick and dispense such comforts as the Lodge may direct.

CITY SECRETARY—DUTIES

104. The C.Sec. shall immediately after the opening of the Lodge hand to the W.P. the E. & S. List and table of By-laws (if any), call the Roll of Officers, take note of those absent, faithfully record all business, read the minutes and cash accounts, and communications connected with the Lodge which readings he may perform seated in his place provided his pen is in his hand, but in every other occasion of addressing the W.P. or the Lodge he shall prefix standing in the same manner as the other members of the Lodge, or he shall be finable.

(a) He shall keep a register of the names and addresses of all initiated, seceded and affiliated members

with the dates thereof, also he shall furnish a list of all qualified C.P.'s, K.O.M.'s and R.O.H.'s, also forward all Nomination and Affiliation Forms to the G.A. Secretary with the quarterly Dues and keep a register of the members and post their attendances therein from the official registration Book supplied by G.L. and the same shall form the qualifications for the eligibility of members to vote.

(b) He shall inform the members in open Lodge of the quarterly Dues, owing by the Lodge, forward the names and addresses of Delegates to the G.A. Secretary.

BALANCE SHEET

(c) He shall prepare a balance sheet of all accounts to lay before the Auditors for their examination within 21 days of the last meeting night in each quarter.

This must be forwarded with and as part of Quarterly Dues.

PENALTIES

(d) He shall give up all books, documents, and monies belonging to the Lodge when required to do so by resolution thereof or he shall be liable to be sued for the recovery of the same.

AUDITORS

104a. The Auditors shall examine the Balance Sheet and Bank Book and check the receipts and expenditure, verify the same with the accounts, vouchers and cheques relating thereto, and report to the Lodge thereon as to their accuracy or otherwise.

They shall also certify as to the accuracy of the inventory of goods, property, regalia, etc., prepared by the Trustees. They shall have full access to all books and accounts. Auditors shall in no case sign a Balance Sheet where the provision of Rule No. 105 with regard to banking account and balance in C.Treas. hands has not been complied with, and a special report thereof must be given to the Lodge.

They shall carry out the audit prior to the last

meeting night of April, July, October and January, and failing to do this the C.Sec. shall report the same to the Lodge, which shall appoint new auditors.

CITY TREASURER—DUTIES

105. The C.Treas. shall receive all monies paid to or received by the C.Sec. and give a receipt for the same and shall pay all Lodge monies into the Bank forthwith in the name of the Lodge and shall pay all accounts and demands where practicable by CHEQUE which shall be signed by himself, the C.Sec. and either of the two Trustees. Where no trading Bank is available REMOTE LODGES may apply to their G.A. for permission to operate their accounts in a Savings Bank. In the event of his giving up his office through any cause whatever the Trustees of the Lodge (or failing them the G.A.) shall take possession of all cash, bank book, etc. for the time being and until his successor is appointed by the Lodge. He shall give up all books, documents and all monies belonging to the Lodge when ordered to do so by resolution thereof or he shall be liable to be sued for their recovery or their value.

CITY WAITER—DUTIES

106. The C.Waiter shall attend to the requirements of the members and act under the orders of the W.P.

CITY MINSTREL—DUTIES

107. The C.Minstrel shall accompany the entry of Candidates into the Lodge room to the strain of the "Doges March," accompany the choir during the Initiations and attend to such duties as the W.P. may direct.

CUSTODIAN—DUTIES

108. The Custodian shall see that the Lodge is supplied with fire and light, see that the Lodge room is in proper order, and generally attend to the wants of the members. He shall take charge of all Regalia

and properties from the C.Ch. which must always be available for Lodge purposes, and shall deliver up same when required so to do by resolution of the Lodge to such members as the Lodge shall appoint. In the event of the Lodge becoming closed or defunct, he shall forthwith deliver up the Regalia and properties on demand to the Trustees or he shall be liable to be sued for the recovery or the value of the same.

TRUSTEES—DUTIES

109. All Lodges shall appoint TWO TRUSTEES each, in whom shall be vested the funds of the Lodge, as also all furniture, Jewels, Insignia, books, records and other property belonging to the Lodge (of which an inventory shall be taken each December). In the event of defalcations by any brother of the Lodge the W.P. shall immediately notify the Trustees of that Lodge, who shall forthwith report the matter to G.L., furnishing at the same time their G.A. Secretary with a copy of such report. The said Trustees shall institute such proceedings as G.L. may prescribe. In the event of either of them dying, resigning, or being removed from office, another shall be elected at a meeting of the Lodge within ONE month of the death, resignation, or removal. In the event of the resignation or removal of a Trustee he shall immediately transfer all monies and properties vested in him to the remaining and newly appointed Trustees, or be liable to be sued for the same or the value thereof by the remaining Trustee. The Trustees shall forward to the G.A. Secretary all filled minute books of the Lodge twelve months after completion, so that the same may be retained for research or record purposes. G.A. Secretaries shall afford M.L.'s reasonable access to the said books.

DELEGATES—DUTIES

110. The delegate shall be the medium of communication between the G.A. and their Lodge. They shall attend the meetings of the G.A. and take to their Minor

Lodge a report of all resolutions passed, except REMOTE Lodges delegates, who shall forward their reports. Should a delegate neglect his duties for three consecutive meetings of the G.A. without satisfactory reasons, tendered and accepted on the occasion or occasions of his absence, his office shall cease and the Lodge shall proceed to elect another delegate in his place. Except in the case of sickness or other unavoidable causes and a written apology be tendered before next meeting and accepted at the same.

REGISTRATIONS

111. Each member on entering the Lodge shall register his name by signing the Official Registration Book in ink or indelible pencil, and pay the Registration Fee of the Lodge (which shall not be less than 24d's), out of which shall be set aside 3d, viz., 1½d's for M.L. Ben. Fund, ½d for C.B. Fund and 1d for G.L. General Fund, of which the sums so set aside that for the M.L. Ben. Fund shall be retained wholly by the Minor Lodge.

After the contributions from the M.L. Registration Fees have been set aside, the whole of the residue shall go to the M.L. General Fund.

(a) The Minor Lodge refreshment account may be kept as a Sub-account in General Fund for the benefit of the Lodge. The contributions to the remaining funds shall be forwarded to the G.A. Secretary under their respective headings as per pay in slip.

(b) Old age pensioners of a membership of TEN years or more who have a good attendance and have been ardent workers for the Order in general to the best of their ability may be granted a smaller registration fee to attend their mother Lodge or Lodge of Adoption. Minor Lodges to decide if a brother is entitled to same.

(c) Should a member fail to pay the registration fee his attendance shall not count until the fee is paid, provided that this shall not apply to members of the Lodge out of work or otherwise financially embarrassed. He shall not be entitled to vote on any subject without

the consent of the majority of qualified members present, nor shall it apply to the requirements of Rule No. 84.

GENERAL FUND

112. The General Fund of a M.L. shall be used for defraying the necessary expenses of carrying on the business of the Lodge and purchase of C.P. Jewels, Lodge Regalia, and other duly authorised Jewels, badges, articles or other property, orders for which must be (prior to execution) confirmed by the Lodge and signed by the C.Treas., one Trustee and C.Sec. of the Lodge. It is not permissible to transfer any part or parts of this Fund nor shall it be used for the purchase of Third or Fourth Degree Jewels or Regalia. Any member violating this rule shall be liable to expulsion from the Order.

POWER TO VOTE MONEY

113. No sum of money exceeding TWO POUNDS shall be voted at any ordinary Lodge meeting out of the General Fund (except in payment for stationery and dues for the proper working of the Lodge) unless notice of motion shall have been given in Lodge on the previous meeting night with the approximate amount stated therein to be brought forward and the resolution must be carried by a majority of the members present who are qualified to vote.

PAYMENT OF DUES—PENALTIES

114. Any Lodge not having paid its dues and any other monies due to the G.A. for the quarters ending the 31st March, 30th June, 30th September and 31st December on or before the END of April, July, October and January respectively shall be fined the sum of £1 and be suspended until the amounts due are paid. During such suspension the Lodge shall be deemed out of compliance, and its delegate shall not be entitled to speak or vote on any question before the G.A.

DUES—QUARTERLY

115. Each M.L. shall pay quarterly to its G.A. the sum of 6/- as Dues, 3/6 for each Initiation, 1/6 for each Affiliation, 2/6 for each Secession. All dues and demands owing by the M. Lodge at the end of April, July, October, January, the Registration fee per ordinary meeting of its G.A. for each delegate it is entitled to. (Remote Lodges one delegate only). Delegates therefore shall not be required to pay Registration Fees when attending ordinary meetings of the G.A. A Minor Lodge having closed for three months or more without permission shall be charged Grand Lodge and/or G.A. Dues.

LEVIES

116. No dues or levies other than those defined by rule may be imposed by any G.A.

MINOR LODGE BENEVOLENT FUND

117. This shall be for the exclusive use of its own members, and duly authorised Provincial and Dominion Appeals. Money and/or goods may be granted from this Fund.

In no case shall the Benevolent Fund be considered as the General Fund.

QUALIFICATIONS

118. A member to be eligible for relief from the Fund must have been a member of the Lodge SIX months and attended the Lodge not less than THIRTEEN times during the SIX months prior to application (providing the Lodge has been opened for that period) except in cases of sickness, absence from the district, or night work or absence under special circumstances for which an apology in writing has been received and accepted at the meeting or the first subsequent meeting. Fortnightly Lodges the attendances must have been not less than NINE times.

SICK BROTHER'S APPLICATION

119. Should a brother being unable to attend owing to illness apply for relief, two members shall be appointed to visit him, make enquiries, and report before relief is granted. In the case of urgency not more than TWO POUNDS be granted unless notice in writing be given to the C.Sec. in open Lodge. The Lodge to decide the amount granted but in no case exceed HALF of the Benevolent Fund.

PROVINCIAL AND DOMINION APPEALS

120. When a M.L. desires to send out a Provincial Appeal for assistance for a distressed case of a brother and/or his dependents, application shall first be made to the G.A. whose approval and consent shall be obtained in writing, and the fact that such approval has been obtained shall be stated in the Appeal. These appeals shall be on printed forms, supplied and signed by the G.A. Secretary, giving details of the case. All donations shall be forwarded direct to the G.A. Secretary, who will issue receipts for all monies received, and will forward a duly audited balance sheet to all subscribing Lodges, and pay over the subscribed monies as requested by the applicant Lodge. Should Dominion Appeal be desired, the same procedure shall be adopted, but the application shall be forwarded by the G.A. to G.L. for approval. The Grand Secretary will issue receipts and forward a duly audited balance sheet to all subscribing Lodges.

LODGE FUNDS

121. Any Funds of a Lodge held in its trading bank account in excess of that required for the working expenses may be placed in a Savings Bank account. The account shall be placed in the name of the Secretary, Treasurer and Two Trustees.

ELECTION—ABSENCE—EXEMPTIONS

122. No member shall be nominated or elected to any Degree during his absence unless owing to illness or unavoidable cause, together with written consent of

accepting and apology for that evening. No candidate shall be required to withdraw from Lodge during the time of election, provided that this rule shall not apply to nomination for the office of P.G. Primo.

SECOND DEGREE QUALIFICATIONS

123. A brother to be eligible for nomination for the Degree of Primo must be a member of the G.L.E. for not less than TWO years and must have been a member of the nominating Lodge for not less than ONE year and have passed the Examining Council, have held the Intermediate Certificate thereof for NOT LESS THAN THREE MONTHS (same to be produced), have attended not less than FIFTEEN times during the last preceding SIX months, and have served the offices of C.Mar., C.Ty., C.Con. and C.Ch. in the nominating Lodge at least three times per term of office, except in case of sickness, employment out of town, or night work. Fortnightly Lodges the qualifying number of attendances shall not be less than TEN during the last preceding SIX months. Monthly Lodges FOUR attendances in the preceding SIX months.

WAIVERS

124. A brother having served the office of C.Sec., C.Treas., C.Min., Assistant C.W., or Assistant C.Sec., in the nominating Lodge for twelve consecutive months, the necessity of going through the four qualifying offices shall be waived, but in all cases he shall have held his Intermediate Certificate for not less than THREE months prior to nomination.

EXCEPTIONS

125. Any military, seafaring, or commercial travelling brother to be eligible for nomination shall have been a brother of the G.L.E. not less than TWO years. He must have FIFTEEN attendances in the TWELVE months prior to nomination, fortnightly Lodges TEN times, which must be proved by production of the Attendance Card. He need not have served any of the

aforesaid **FOUR** offices. But must have possessed the Intermediate Certificate for not less than **THREE** months, such to be produced.

ELECTION PROCEDURE

126. Prior to proceeding to an election, Notice in writing shall be given to the C.Sec. in open Lodge, Scrutineers **MUST** then be appointed by the Lodge to prepare a list of eligible voters. Only qualified members shall be entitled to nominate or vote at that date and no member whose name is not contained therein shall be allowed to vote throughout the whole of the election. The vote shall be taken by ballot as to whether there shall be an election or not, and no nomination shall be received unless two-thirds of the qualified members vote in favour thereof.

ELECTION

127. Should the vote be in favour of proceeding, the W.P. shall give notice that on that day fortnight the Lodge will proceed to nomination. **NOT LESS THAN TEN MEMBERS** whose names are on the scrutineers' list shall be present at such nomination and election except by permission of Grand Lodge. The election shall be by **BALLOT**. Each successful candidate **MUST** obtain at least two-thirds of the votes. If only one candidate, the same procedure must obtain.

(a) The candidate **MUST** obtain two-thirds in his favour of the Second, Third and Fourth Degree members qualified to vote at the G.A. before his application on No. 6 Form is considered by the G.A., when two-thirds of the votes will be again required for the candidate to be successful. Should the candidate be unsuccessful in any ballot during the election the matter shall not again be entertained within twelve months from the date of the original proposition, and if re-opened, the whole procedure will again be required to be gone through

NEW LODGE PRIVILEGES— SECRETARY'S PRIVILEGES

128. A new Lodge in the first twelve months shall have power to select **FOUR** members to be Raised to Primoship, irrespective of date of membership, providing they have served the necessary offices in such Lodge and have possessed an Intermediate Certificate for not less than **THREE** months (same to be produced), but in case of a new brother acting as C.Sec. in a new Lodge for **FOUR** months the necessity of going through the four qualifying offices shall be waived provided that not less than **FOURTEEN** attendances shall have been made during the period (fortnightly Lodges **TEN** attendances). A new Lodge can raise **TWO** brothers to the Second Degree in the second year or **SIX** in the first **TWO** YEARS.

NUMBER OF PRIMOS ALLOWED

129. Lodges can make only one Primo in each year from January to December if the average attendance for the previous twelve months ending 31st December be **TEN** or under and one for the next Ten or fraction thereof and thereafter for every complete Ten. The average attendance of the Lodge and number of attendances **MUST** be appended on the No. 6 Form.

REMOTE NEW LODGE—PRIVILEGES

130. Grand Lodge may on the opening of a new Lodge in a part remote from any G.A. permit the election and raising of not more than **FOUR** brethren to the Second Degree for the purpose of the working of the Lodge, and they shall not be required to fill the necessary offices, but must have passed the Examining Council and produce their Intermediate Certificate.

FEES ON APPLICATION

131. A fee of 5/- shall be paid by the Minor Lodge to the G.A.Sec. for each brother on application for raising to the Second Degree.

CEREMONY OF RAISING

132. All raisings to the Second Degree shall be conducted as a G.A. ceremony and the same **MUST** take place in the M.L. The Installing Officer (the P.G. Primo or such Past P.G. Primo as he may appoint) shall consecrate the Primo or Primos.

CERTIFICATION

133. In remote Lodges where no Sub-Certifying Council exists, a brother after being raised may have communicated to him by the Installing Officer the Signs and Passwords. In other Lodges such a brother shall at the earliest convenient date attend the Certifying Council of the G.A. under which he was raised for the purpose of Certification, and any brother failing to become Certified within **SIX MONTHS** from the date of his raising except through illness or absence from the locality shall forfeit his title of Primo.

RATIFICATION

134. After Certification, the raising **MUST** be ratified by the G.A. before the new C.P. may be elected as a W.P. or to any office which a C.P. may hold and be issued with a Second Degree Emblem.

THIRD DEGREE QUALIFICATIONS

135. A Certified Primo to be enabled to be nominated for this Degree must have been a C.P. of the Lodge **THREE** years from the date of Raising and rendered **MERITORIOUS SERVICE** and have attended the Lodge at least twenty times in each of the three years, prior to nomination (except in case of fortnightly Lodges, when it shall be fifteen attendances in each of the preceding three years). Monthly Lodges eight attendances in each of the last three years.

MODE OF SANCTION

136. Lodges desiring to elevate a C.P. to Knighthood shall forward their Nominee's name to the Knights

Chapter for permission to proceed to election for the purpose of such elevation with full particulars on Form No. 8 with qualifications and meritorious service rendered, and no Lodge shall proceed without the written consent of such Chapter.

(a) Where no local Chapter exists, application shall be made to the nearest Knights Chapter. Upon receipt of the written consent of the Chapter the W.P. will give Notice that **FOUR WEEKS** hence the Lodge will proceed to ballot. Scrutineers shall then be appointed by the Lodge to prepare a list of eligible voters at the time of the said notice, only qualified members shall be entitled to vote and no member whose name is not contained therein shall be allowed to vote. Ten such members whose names are on the scrutineers' List **MUST** be present at such election.

(b) The vote shall be taken by **BALLOT** and shall not be received unless two-thirds of the said eligible voters vote in favour of the Election. On completion of the election the No. 8 Form **MUST** be forwarded to the Chapter, when a date will be arranged for the ceremony. Where two or more Primos are eligible to be Elevated to the Third Degree in the Lodge, and the Lodge can only elevate one, a ballot shall be taken if more than one is nominated to decide which nomination shall be forwarded to the Knights Chapter. An exhaustive ballot is required if three or more are nominated. The unsuccessful candidate or candidates shall not be penalised under Rule No. 139.

EXCEPTIONS

137. Any theatrical, night worker, commercial traveller, military or seafaring member of the Lodge to be enabled to be nominated shall have been a C.P. of the Lodge three years and have not less than thirty attendances in that Lodge in the **THREE** years (fortnightly Lodges twenty attendances) prior to nomination. For members of Her Majesty's Forces whose duties prevent them fulfilling the above qualifications, special

application may be made on their behalf, together with full particulars, to the Grand Chapter (through the Local Knights Chapter) who shall have power to deal with the case.

(a) Subject to sanction by the Knights Chapter or the Grand Knights Chapter, any G.A. shall have power to confer the Third Degree upon any of their Officers who have performed signal and meritorious services in the G.L.E. provided that the Officer concerned shall have been a C.P. of the G.L.E. for the period of THREE years and in those circumstances only the cost of the Jewel and Emblem shall be provided out of the G.A. Funds. The fee of 5/- for the Emblem shall be forwarded to the Knights Chapter by the Minor Lodge payable out of the K.O.M. Fund.

(b) That Knights Regalia presented to a 3rd Degree brother at the expense of the Lodge be held on trust by the recipient whilst a member of the Lodge. He shall sign a receipt for the Regalia and so ensure that if he is Expelled, Suspended or deceased the Regalia can be reclaimed by the Lodge.

K.O.M. FUND

138. The Order of Merit Fund shall not be applied to any other purpose or object, and no Lodge shall have power to close the Fund.

REJECTION

139. Should a candidate for the Third Degree be rejected in any stage of the proceedings, his nomination shall not again be entertained before the expiration of TWO years from the date of rejection.

FOUNDERS' PRIVILEGES

140. Founders of Lodges may be nominated, provided that they have been Founders of such Lodge TWO years and C.P.'s of the G.L.E. THREE years and have put in not less than the required number of attendances in accordance with Rule No. 135.

FOURTH DEGREE QUALIFICATIONS— MODE OF SANCTION

141. No K.O.M. shall be nominated for the Fourth Degree unless with written R.O.H. Assembly sanction obtained exactly as in the case of Elevations at the Third Degree. A K.O.M. to be enabled to be nominated for this Degree must have been a K.O.M. for at least FIVE years from date of elevation, a member of the nominating Lodge FOUR years and have not less than 25 attendances in each of the preceding FOUR years prior to nomination (fortnightly Lodges sixteen attendances in each of the preceding FOUR years, Monthly Lodges eight attendances in each of the last FOUR years).

EXCEPTIONS

142. Any theatricals, travelling, commercial travelling, military or seafaring member to be enabled to be nominated must have been a K.O.M. of the Lodge for FIVE years at least, and have not less than fifty attendances in the nominating Lodge as a K.O.M. in that period (fortnightly Lodges thirty-five times). For members of Her Majesty's Forces whose duties prevent their fulfilling the above qualifications, special application may be made on their behalf together with full particulars, to the Grand R.O.H. Assembly (through the local R.O.H. Assembly) who have power to deal with the case.

ELECTION PROCEDURE

143. Upon receipt of the written consent of the Assembly the W.P. will give notice that FOUR weeks' hence the Lodge will proceed to ballot. Scrutineers shall be appointed by the Lodge to prepare a list of eligible voters at the time of the said notice. Only qualified members shall be entitled to vote, and no member whose name is not contained therein shall be allowed to vote. Ten such members whose names are on the Scrutineers' list MUST be present at such

election. The vote shall be taken by **BALLOT** and shall not be received unless two-thirds of the said eligible voters vote in favour of the election. The fee of 7/6 for the Emblem shall be forwarded to the R.O.H. Assembly by the M.L., payable out of the R.O.H. Fund.

REJECTION

144. Should a candidate for the Fourth Degree be rejected at any stage of the proceedings, his nomination shall not again be entertained before the expiration of **THREE** years from the date of rejection.

SUSPENSION AND EXPULSION CAUSES

145. Any member wilfully obstructing Lodge business.

(a) Any member grossly misconducting himself in or out of Lodge or acting in a manner prejudicial to the rules of good order or prestige or who makes false charges against another member in or out of Lodge.

(b) A member who wilfully divulges any of the secrets or passwords or Ceremonials of the Order to non-members of the Order.

(c) A member who speaks of the same in the presence of non-members of the Order.

(d) A member who wilfully divulges the business of the Order to non-members of the Order.

(e) Any member of the G.L.E. allowing himself to be elected to office in another Section shall, on proof thereof, be liable to expulsion from the G.L.E.

MINOR LODGE PROCEDURE

146. If a charge be brought against a member in his absence he shall be given fourteen clear days' notice by A.R. Registered Letter to appear and refute such charge, and should he fail to appear the case shall be proceeded with and he may be suspended by the votes of at least two-thirds of the Qualified members who were present at the meeting when the offence was committed. Should the application be made for a member's Expulsion from the Order, after being

Suspended, he shall be notified by A.R. Registered Letter of such application. Full particulars of the case with a copy of the said registered letter shall be transmitted in writing by the C.Sec. to the G.A. for confirmation.

(a) In either case such suspension must be confirmed by the G.A. to whom notice shall forthwith be forwarded. A Minor Lodge having suspended a brother for any offence may, when reporting same to the G.A., apply for Expulsion.

APPEAL

147. Notice of appeal may be given within three months, during which period the suspended member shall not be allowed to enter any Lodge.

INSTRUCTIONS

148. Every Minor Lodge, G.A. or brother shall take all necessary measures to bring the offender or offenders before the G.A. and such offender or offenders shall be dealt with in such manner as the G.A. shall decide, subject to confirmation by G.L. in those cases where in more than **THREE MONTHS'** suspension or Expulsion is decided upon. On expiry of the three months' suspension, his Credentials shall be returned to him by registered mail by the G.A. Secretary.

PROVINCIAL GRAND LODGE PROCEDURE

149. Any member brought before the G.A. or G.L. and being charged with any offence whatsoever shall, before his case is heard, be given not less than 14 days' notice in writing by A.R. Registered Letter forwarded to his last known address. Not more than ten days later than the Post Mark date of such registered Letter he shall have delivered either in person or by Post to the G.A. Secretary (or G.L. Secretary) **ALL HIS CREDENTIALS**. Any G.A. violating this rule shall be liable to have its Warrant withdrawn or fined **NOT LESS THAN THREE POUNDS (£3)** and shall, if fined

be ordered forthwith to comply with requirements of this rule. Should the offender be suspended for more than three months or expelled, his Credentials shall be forwarded to G.L. and retained as long as the said suspension or expulsion remain in force. Any alleged offending member who fails to furnish his Credentials in conformity with this rule shall be Immediately Expelled from the Order.

OFFENCES IN PARTICULAR

150. Any member misappropriating the Funds or properties of a Lodge, wilfully giving false information when applying for relief, or having been convicted of fraud, felony, immorality or any serious offence against the laws of the State shall be immediately suspended by the Lodge and particulars forwarded to the G.A. on the E. & S. Form obtainable from G.A. If the offender admits in writing any of the above offences this procedure must be immediately applied.

GRAND LODGE CONFIRMATION— APPEAL

151. Should a member be suspended in the aforesaid circumstances the G.A. shall forward the particulars to G.L. to be dealt with, and the decision of G.L. shall be final and binding subject to Notice of Appeal to G.L. within THREE months, during which period the member shall not be admitted to any Lodges. Grand Lodge shall have full power to increase or decrease any punishment awarded by any G.A. under G.A. procedure.

RESCISSION OF SENTENCE

152. Grand Lodge may on application rescind any expulsion or suspension except in the case of criminal conviction for fraud or felony. A brother expelled from the Order shall not be re-admitted except by Initiation, for which the consent of Grand Lodge must first be obtained, and subject to all Credentials being given up and forwarded to Grand Lodge. He shall pay the

prescribed Initiation Fee of the Lodge. On re-initiation, a former Primo or higher Degree member **MUST** serve one year in lower Degree before regaining his original status.

PROHIBITION ORDER

153. Any member who has a prohibition order issued against him, whether voluntarily or otherwise, shall be suspended for the duration of such order.

APPLICATION TO OPEN G.A.'S

154. Application to open a G.A. may be made by not less than **FIVE** Lodges (except in special areas, four Lodges) in writing to G.L. through their present G.A. for a Warrant to open a G.A. Should such application have the approval or otherwise of its present G.A. The Grand Lodge may investigate and decide as to granting thereof.

BOUNDARIES

155. Grand Lodge only has the power to define the Boundaries of a Province or a divided Province and shall retain Maps showing clearly marked boundaries and distribute similar Maps to G.A.'s.

ADMINISTRATION

156. All G.A.'s shall be responsible to G.L. for the due and proper administration of the laws and powers entrusted to them which shall be carried out in accordance with the Rules from time to time enacted by Convention for the government of the Order. No Officer shall perform any Raising Ceremony without the sanction of the G.A.

FUNDS IN BANK

157. The funds of a G.A. shall be placed in such bank as the G.A. shall decide in the names of the R.A.O.B., G.L.N.Z., P.G. Lodge, the two P.G. Trustees, P.G.Sec. and P.G.Treas., who shall possess full statutory powers

ACTION AT LAW

158. No action at law shall be taken without the consent of the G.L. Any such action being sanctioned the expenses must be defrayed by the G.A.

PROVINCIAL GRAND LODGES— CONSTITUTION—QUORUM

159. A Governing Authority shall consist of a P.G. Primo, Im.Past P.G. Primo, Deputy P.G. Primo, P.G. Secretary, P.G. Treasurer, P.G. Chamberlain, P.G. Tyler, P.G. Ald. of Benevolence, P.G. Minstrel, P.G. Waiter, P.G. Constable, P.G. Registrar, P.G. Ald. of Juniper, Funeral Marshal, Book Examiner, Two Auditors and Two Trustees. (The Auditors not necessary members of the Order) together with the delegates appointed by and accredited in writing from each M.L. under its jurisdiction. Seven shall form a quorum.

CONTROL OF MINOR LODGES

160. Where a G.A. is established, each M.L. under its jurisdiction shall be accountable to it for the proper conduct thereof.

CLOSED OR SECEDING LODGES

161. Should a Lodge become closed the G.A. after paying all just dues and demands shall hold all monies, properties and effects of such Lodge in trust for the period of twelve months from the date of obtaining possession thereof, and, if at the expiration of that time the Lodge is not re-opened, the Dispensation shall be returned to G.L. for destruction. The properties and effects shall be disposed of as may be deemed advisable by G.L.

CLOSED PROVINCIAL GRAND LODGE

162. Should a G.A. become closed or secede, thereupon all furniture, Jewels, insignia, books, records, and other property of such G.A. and of the Certifying Council attached thereto shall immediately become vested in the Grand Trustees, who may sue in respect thereof.

CIRCULARS

163. All circulars or notices upon matters connected with business other than Convention matters or the celebration of Ceremonies, or the holding of social functions in adjacent G.A. areas issued by any G.A. or M.L.'s outside its own jurisdiction shall first require the sanction of the Grand Lodge.

EMERGENCY G.A. MEETING

164. A G.A. of emergency may be called at any time by the authority of the P.G. Primo or by resolution of the G.A. BUT not on any account without such authority being first obtained. All members shall be summoned to attend.

OTHER SECTIONS

165. Brethren of other sections shall NOT be admitted into any Provincial Grand Lodge.

RETURNABLE WARRANTS

166. If at any time the number of Lodges within the area of the G.A. shall be reduced to FOUR the Warrant thereof shall be returned to G.L. Should the Lodges under the government of a G.A. fall below five or become closed Lodges the G.A. and Certifying Council Warrants together with Dispensations and all properties of the closed Lodges shall be returned to G.L.

RESTORATION

167. In the event of the number of working Lodges becoming five, the Warrant may be restored upon proper application to G.L. and in the case of an old G.A. the Warrant, if in existence or obtainable, will be returned by G.L.

TRANSFER OF M.L.'S

168. Where a G.A. Warrant is returned to G.L., the M.L. or Lodges open within the area thereof shall be placed under the nearest G.A. or G.L. direct and upon

a Warrant being restored such Lodges, with the other Lodges required to enable its restoration to take place shall again be placed under the original G.A.

G.A. REGISTRATION FEE

169. The Registration Fee may be determined by the Provincial Grand Lodge.

PRIVILEGES REGISTRATIONS

170. The P.G. Primo, P.G. Secretary shall NOT be required to pay registration fee in G.A.'s or M.L.'s and Prov. Grand Lodge Officers in attending Official functions are not required to pay Registration Fees of the Lodge.

EXECUTIVE OF PROVINCIAL GRAND LODGE

171. Each G.A. shall have an Executive composed of the following Officers: P.G. Primo, Im.Past P.G. Primo, Deputy P.G. Primo, P.G. Secretary and P.G. Treasurer (also P.G. Trustees in matters of finance, assets, etc.) and THREE shall form a quorum, two of which shall be the P.G. Primo and P.G. Secretary.

P.G.P. ELECTION—TIME FOR NOMINATION

172. Names of prospective candidates for the office of P.G. Primo must be submitted by Minor Lodges to their G.A.'s on the prescribed form on or before 31st May for perusal at their June meeting. The G.A. Secretary shall then forward all forms to the Grand Secretary together with the G.A.'s comments to reach him in time for the July meeting of Grand Lodge for approval or otherwise. The Grand Secretary shall return all forms as soon as possible to the G.A. Secretaries and subject to being in order each candidate may then be formally nominated in the M.L. at their meeting prior to the Third Sunday in September and forwarded on the prescribed Nomination Form together

with the Fee of £1/10/- which must reach the G.A. Secretary by the 30th September, otherwise they shall be NULL and VOID. Nominations shall be received at a special meeting of the G.A. during the first week in November. In the event of Grand Lodge rejecting all candidates, fresh nominations shall be called for by the G.A. and in these circumstances the sitting P.G. Primo shall remain in office until his successor is duly elected and installed.

CONDITIONS NOMINATION P.G.P.

173. Each Lodge under a G.A. shall have power to nominate eligible candidates for the office of P.G. Primo provided such Lodge shall on or before the 30th April have paid all dues and demands up to the preceding 30th December or such Lodge shall not be entitled to nominate or vote. Every qualified member of a M.L., the dues and demands in respect of which shall have been paid as herein before provided shall be entitled to vote.

VOTER'S QUALIFICATIONS

174. A qualified member of a M.L. laid aside through sickness either at home or hospital, provision shall be made for this brother to be able to record his vote in the P.G.P. Election.

VOTING LIST—TIME FOR RETURN— CONTEST

175. Each M.L. shall at its meeting prior to the Third Sunday in September appoint two members as scrutineers to prepare a list from the Official Registration Book of all members eligible to vote for such Lodge at that date. They shall immediately thereafter prepare and sign the two voters' lists supplied free by the G.A. and forward them to the G.A. Sec. within 14 days of that date. None but members whose signatures are in ink or indelible pencil in the Registration book and qualified to vote shall be included in the Lists. The

G.A. Secretary shall forward ballot papers and one original list of eligible voters prepared and signed by the scrutineers to Minor Lodge Secretaries. Preferential Voting is permissible if desired.

BALLOT

176. The voting shall take place on the ordinary meeting night prior to the THIRD Sunday in November. On the night of the election the A.B. shall be the returning Officer. He shall possess the list of eligible voters. The voting shall be by ballot. The voting papers shall be issued by the returning Officer after the voter has signed the list of eligible voters. The ballot paper is to be marked in ink or indelible pencil, then placed in a special envelope marked VOTING PAPERS, supplied by the G.A. When the ballot is concluded the A.B. shall insert the signed list of eligible voters together with any unused ballot papers in the special envelope, and post to the G.A.Sec. not later than the following day. In the event of the Absentee Voters' list being used the said list, together with the related ballot paper, is to be sealed in a separate envelope and placed in a special envelope. He shall sign the list, giving the name of his mother Lodge. ANY MEMBER FOUND TO HAVE VOTED TWICE SHALL BE LIABLE TO EXPULSION.

ABSENT VOTERS

177. The G.A. when forwarding ballot papers shall supply one extra list (blank) to enable brothers to vote who are unable to record their vote in their own Lodge. Each brother so voting shall sign the list, giving the name of the Lodge in which he is eligible to vote, and his vote shall be sealed in an envelope provided, giving his name on the cover.

PENALTY

178. Any M.L. not complying with the requirements of the furnishing of the voters' lists within the time specified shall be suspended for such period as G.L. may decide.

COUNTING OF VOTES

179. The G.A.Sec. shall convene a meeting of the three Chief Officers, together with the Candidates and/or their scrutineers for the counting of the votes and the candidate receiving the highest number of votes shall be elected. Each candidate may at his own expense appoint two scrutineers to act on his behalf.

OBLIGATION—FORWARD TO GRAND SECRETARY

180. Installation of P.G. Primos to be open to all members. Before being installed the P.G. Primo Elect shall take, subscribe to, and sign the Obligation issued by G.L. It shall be counter-signed by the Installing Officer and the G.A. Secretary and be forwarded by the latter to the Grand Secretary for registration.

G.A. OFFICERS—QUALIFICATIONS

181. A delegate or Officer to be elected to a Minor Office in the G.A. must have attended at least half the meetings of the G.A. during the year prior to election. In case of a delegate appointed during the year to fill a vacancy he must have served as a delegate not less than SIX months and have attended two-thirds of the meetings of the G.A. since appointment.

ELECTION G.A. OFFICER

182. G.A. Officers shall be elected at the December regular meeting and their duties will commence on the 1st January following. Any Officer who fails to attend the G.A. for three consecutive meetings without reasonable excuse in writing and accepted by the Lodge shall forfeit his office and another member shall be elected in his stead.

P.G. TRUSTEES

183. Two Trustees shall be elected by each G.A. and their names and addresses MUST be forwarded to the

Grand Secretary by the G.A. Secretary. They shall remain in office at the pleasure of the G.A. Any Trustee being expelled or suspended from or by the G.L.E. shall forthwith cease to hold office and the G.A. at its meeting (which shall be a summoned one) shall appoint a successor to whom shall be transferred all monies and properties which may be invested in his name. In the case of election or suspension of a Trustee or Trustees a majority shall decide by ballot.

P.G. SECRETARY

184. The P.G. Secretary salary, if any, shall be determined BEFORE his election. Should it be deemed necessary to depose him a specially summoned meeting of all brethren of the G.A. shall be held and another shall be elected in his stead.

ELIGIBILITY OF CANDIDATES FOR P.G.P.

185. A candidate to be eligible for the office of P.G. PRIMO MUST have been a C.P. THREE years, except in special circumstances when G.L. shall have discretionary powers on application by the G.A. He MUST have served as a member of the G.A. within TWO years of his nomination and must have had at least half the possible attendances in the previous twelve months in the G.A. Also he MUST be a qualified member of the nominating Lodge and may be nominated in his absence.

PAST CHIEF OFFICER—PAST DEPUTY AND PAST SECRETARY—STATUS

186. A Past P.G. Primo shall NOT be eligible for re-election until the Fourth year after retiring from the Chair unless sanctioned in writing from G.L. and not then unless he has attended not less than one-half of the G.A. meetings in the year prior to re-election.

The P.G. Primo shall be ex-officio member of his G.A. for THREE years after retiring from the Chair.

The Deputy P.G. Primo and P.G. Secretary shall be ex-officio officers of the G.A. for ONE year only after retiring from office.

DEPUTY P.G. PRIMO—QUALIFICATIONS

187. A candidate must have been a member of the G.A. and have been a C.P. TWO years except under special circumstances, when G.L. shall have discretionary powers on application by the G.A.

RE ELECTION OF DEPUTY P.G. PRIMO

188. A Deputy P.G. Primo shall not be eligible for re-election until the FOURTH year after retiring from his office.

ELIGIBILITY IN NEW G.A.

189. On the opening of a new G.A. any C.P. who is a qualified member of a M.L. in its area shall be eligible to be elected as the first P.G. Primo. For the first TWO years all C.P.'s shall be eligible for the office of Deputy P.G. Primo and the Minor Offices provided they are qualified members of the M.L. in the district.

VOTING BY EX-OFFICIO OFFICERS

190. No Past P.G. Primo or Past Deputy P.G. Primo or Past P.G. Secretary shall be eligible to vote whilst ex-officio unless he shall have made not less than one-half of the possible attendances during the previous twelve months, including the night of attendance, except in case of sickness, or other causes beyond his control, of which notification shall have been tendered in writing and accepted on the occasion or occasions of his absence.

CHIEF OFFICER—DUTIES

191. The P.G. Primo shall inspect and consecrate all proposed Lodge premises, conduct all Inaugurations of Minor Lodges, conduct all Raisings to Second Degree and shall be held responsible to G.L. for the proper conduct of his G.A. and in the event of his G.A. acting in

a manner contrary to the Rules or likely to prejudice the interest of the Order, he shall at once report on the same to Grand Lodge direct.

He may convene a meeting of M.L. Secretaries to promote the efficiency of M.L. Secretarial duties.

(a) If the P.G. Primo is not available he shall appoint a Past P.G. Primo to deputize for him for Second Degree Raisings, etc., and if he be absent from a G.A. meeting any Past P.G. Primo in order of retrocession may act until his arrival.

(b) Should the P.G. Primo and Past P.G. Primos be absent the Deputy P.G. Primo may preside, in which case he may appoint a Past D.P.G. Primo in order of retrocession to occupy his Chair.

If there be no Past Deputy P.G. Primo present, the Deputy P.G. Primo may appoint a C.P. to temporarily occupy his Chair.

(c) Assistant Officers shall conduct their respective duties in a befitting manner under the instruction of the Chief Officer.

EXPENSES—CEREMONIES

192. The P.G. Primo or his representative when attending M.L.'s for the purpose of conducting Inaugurations, Raisings or other necessary ceremonies shall be paid the sum of £2 per day plus travelling expenses.

P.G. SECRETARY—DUTIES

193. He shall attend all ordinary and special meetings, keep a correct record of the minutes and cash accounts appertaining to the G. A.

He shall receive the Cent. Ben. Fund and G.L. General Fund due from the M.L.'s and give receipts for same. He shall pay as dues 2/- per quarter to Grand Lodge for every working M.L. under the jurisdiction of his G.A. He shall remit to the Grand Secretary the whole of the amount for the Grand Lodge General Fund and 25% of the amount for the C.B. Fund and 1/6 per

Initiate, 1/- per Secessionist, and 6d per Affiliate not later than the 15th February, 15th May, 15th August and 15th November, failing which the G.A. shall be liable to a fine of £1. One cheque may be forwarded to cover the whole of the accounts and he shall receive a receipt for the same from the Grand Secretary. A G.A. being more than two quarters in arrears with their G.L. dues shall be deemed out of compliance and not entitled to representation in G.L.

RETURN OF WORKING LODGES

194. He shall forward to the Grand Secretary on the third week in March, June, September and December in each year (on Form No. 12) a complete list of Lodges under his G.A. upon that date, for the purpose of rendering the quarterly accounts and the names and addresses of the P.G. Primo, P.G. Treasurer and P.G. Trustees. He shall see that the G.A. is kept in compliance in all respects with the requirements of G.L. as per Rules, pay over monies received to the G.A. Treasurer and receive receipts. He shall prepare Balance Sheet which **MUST** be forwarded with and as part of quarterly Dues as at 31st May and 30th November and produce them to the Auditors by the 14th June and 14th December respectively.

REGISTER TO BE KEPT

195. P.G. Secretaries shall keep a register book obtainable from G.L. with the date of Initiations of all brethren, and of the Raisings of Degrees in their respective districts. He shall furnish to each M.L. within the area of the respective G.A.'s by the last meeting night in March, June, September and December a full detailed statement of dues and goods supplied and of all monies received or paid during the preceding quarters, and the balance due to the G.A. He shall forward the names and addresses of G.L. Delegates to the Grand Secretary immediately after their appointment. All payments must be made by the 30th April, 31st July, 31st October and

31st January, failing which the defaulting M.L. SHALL BE FINED THE SUM OF £1. AND BE SUSPENDED UNTIL THE BALANCE DUE AND THE FINES ARE PAID. During such suspension the M.L. shall be deemed out of compliance and the delegate or delegates shall NOT be allowed to speak or vote upon any question before the G.A.

STATIONERY

196. All Warrants, Dispensations, Book of Rules, Lecture Books, Emblems, Certificates, Affiliation Cards and all other official documents, etc., shall be obtained only from G.L. and paid for with the quarterly dues.

REMITTANCES

197. All remittances to G.L. shall be made payable to R.A.O.B., G.L. of N.Z. of G.L.E. and be crossed with the official rubber stamp and be forwarded to the Grand Secretary who shall give a receipt for the same.

PROVINCIAL GRAND TREASURER— DUTIES

198. He shall receive from the P.G. Secretary all payments received by him and give receipts therefor and forthwith pay the same into the appointed bank. He shall pay all accounts and demands by cheque signed by himself, the Secretary and either one of the two Trustees, after the same has been duly passed by the G.A.

P.G. TRUSTEES—DUTIES

199. All monies and properties of the G.A. shall be vested in the Trustees. An inventory of all properties shall be taken as at the 31st December in each year, and be placed in the hands of the said Trustees.

BOOK EXAMINERS

200. They shall have power to Examine without notice the books of its M.L.'s and report to the G.A. as

to the order of same, and whether or not all dues and contributions to the G.A. and G.L. accounts have been paid up to the quarter previous to the date of inspection.

AUDITORS—DUTIES

201. Two Auditors shall be elected at the January meeting of the G.A. (not necessarily members of the Order) for the purpose of auditing the accounts, also the Certifying Council. They shall have access to the books at any time during their term of office.

FUNERAL MARSHALS—REGALIA

202. They shall be responsible for the funeral service being conducted with due decorum, and no member shall be allowed to read the service unless he has previously in writing received the sanction of the G.A. The emblem shall be a sprig of IVY which shall be placed on the deceased brother's grave. LODGE REGALIA may be worn at funerals at the discretion of the Funeral Marshal. The Funeral Marshal may wear the approved sash obtainable through the G.A. from Grand Lodge.

DELEGATES TO GRAND LODGE

203. Each G.A. shall appoint ONE delegate to Grand Lodge and such delegate shall by virtue of his appointment be required to accept office in G.L. The delegate shall be elected at the January meeting immediately following the confirmation of the minutes, and shall commence his term of office as from the date of appointment.

PRIMOS GUILD

204. Formation of a Primos' Guild for the purpose of mutual education is permissible in all Provincial Grand Lodge, areas, particulars of inauguration and procedure obtainable from Grand Lodge.

PROVINCIAL GRAND LODGE EXAMINING AND CERTIFYING COUNCIL CONSTITUTION AND ELECTION— QUORUM

205. Ten members shall be elected by the G.A. at their first meeting in January to act as examiners and Certifiers, and they shall consist of Officers and delegates representing, if possible, all M.L.'s in the district not having sub-Certifying Councils. FIVE shall form a quorum. Qualified 2nd or higher Degree members of the G.A.'s or M.L.'s may be nominated and elected.

POWERS

206. The powers of P.G.L. Councils shall be confined exclusively to the examination and certification of brethren in relation to the Second Degree as prescribed by the Rules and to deal with such matters as may be referred to them by the G.A. and to report thereon to such G.A.

EMERGENCY COUNCIL

207. No special or emergency Council shall be held unless the permission of the President in writing is first obtained.

ABSENT OFFICERS

208. Any Officer or councillor absent twice in succession or three times at intervals during his term of office (except in case of sickness or reasonable excuse tendered in writing and accepted at the meeting or first subsequent meeting) shall cease to hold the same and another brother shall be elected in his place. In the event of the death or disposition of a member, report must be made to the G.A.

FEE

209. A brother (by appointment) may present himself for examination at any meeting of a Council, on

payment of 5/- and failing to pass he may re-present himself for further examination (by appointment) within twelve months without further payment.

EXAMINATION OF CANDIDATES

210. All candidates presenting themselves for examination shall produce their Certificates of membership, be of good and consistent character as brethren of the Order, be thoroughly conversant with the general rules and procedure of the Order, be able to give the Obligation of the First Degree and the opening and closing of the Lodge from memory and to repeat from memory the Declaration in the Lecture Book, and to conduct the Initiation Ceremony satisfactorily prior to receiving a Certificate of examination. The Council shall have the right to reject a candidate for his Intermediate Certificate if, in their opinion he would not be in any way suitable to hold the Degree of Primo, and no reason need be given for their action.

VOTING

211. All voting in Councils regarding the efficiency and suitability of the candidate shall follow a general discussion and he shall require a two-thirds of the total votes cast before he may be granted a Certificate.

CERTIFICATION—FEE

212. A Primo on presenting himself for Certification shall take the Obligation prescribed by G.L. and on payment of 2/6 a Certified Primo Certificate shall be given to him, also the Signs and Passwords of a C.P.

CERTIFICATE—OFFICIAL SEAL

213. Examination Certificates and C.P. Parchments shall be issued by G.L. only and bear the Official Seal or stamp of G.L. None other shall be recognised and Councils using any other shall be liable to the withdrawal of the Warrant.

QUALIFICATION OF PRESIDENT

214. No member of a Council (except in cases of newly formed Councils) shall be eligible for the office of President unless he has been a member of the same for twelve months and has filled a minor office therein.

OFFICERS

215. The Officers shall consist of President, Vice-President, Treasurer, Secretary, Guard, Registrar and Master of Ceremonies and they shall be elected by the Council at its first meeting.

EX-OFFICIO OFFICERS

216. The P.G. Primo shall be ex-officio Officer during his year of office and the Immediate Past Presidents shall be ex-officio for one year in their respective districts, and they shall not be eligible to be elected to office unless one of the ten elected by the G.A.

CERTIFYING COUNCIL PRESIDENT— DUTIES

217. He shall preside at all meetings, request all assistant Officers to conduct their respective duties in conformity with the card of Instructions. He shall with the Vice-President and Secretary sign all Intermediate Certificates and C.P. Parchments and make sure that new Certified Primos receive correct information.

VICE-PRESIDENT TO PRESIDE

218. In the absence of the President and all Past Presidents, the Vice-President shall preside at Council meetings.

SECRETARY—DUTIES

219. The Secretary shall present to the G.A. every half year a summary of all balances and any sum over and above £2 in hand, shall after the necessary expenses are liquidated, be handed over to the P.G.L. He shall

furnish the P.G.L. Secretary with the dates and names of all brethren who have been Certified and who will supply Grand Lodge with the same yearly and these particulars shall include the Lodge in which the brother was raised and date of Certification. After the December meeting the C.C.Sec. shall immediately return all books and properties of the Council to the Trustees of the G.A. who shall, following the election of the new Council hand over to them for the ensuing term.

SUB-CERTIFYING COUNCILS

220. No Sub-Council shall be granted to an outlying district by a G.A. Council, except by permission of Grand Council first obtained. Except for the power of issuing Parchments and Certificates the Sub-Certifying Council shall have the same status as a Certifying Council.

GRAND LODGE CONSTITUTION

221. The Grand Lodge shall consist of the Grand Primo, Im.Past Grand Primo, Grand Secretary and delegates (duly appointed by the G.A.'s) who shall as far as possible occupy the following offices: Dep. Grand Primo, Ald. of Juniper, G.Treas., G.Con., G.Waiter, G.Reg., G.Min. The Im.Past Grand Primo shall be the retiring Grand Primo who shall be the delegate from his G.A. during his term. The Grand Primo shall be elected by the Officers assembled at Grand Lodge. The remaining Officers shall be composed of one delegate from each G.A. They shall be elected in the following order: The Deputy Grand Primo and Other Officers.

TIME OF OPENING—QUORUM

222. Immediately after the opening of G.L. (FIVE to form a quorum) the roll of Officers shall be called. The acceptance of the minutes shall be taken as per G. Secretary's written copy on the following meeting as being correctly recorded and signed by the Grand Primo. Confirmation will be required.

AGENDA

223. No matter from a G.A. shall be placed on the agenda unless it shall have reached the hands of the Grand Secretary through the G.A. FIVE WEEKS PREVIOUS to the current meeting of the G.L. and notice of all such matters must be forwarded to each G.A. at least FOUR weeks prior to such meeting.

EMERGENCY GRAND LODGE

224. A Grand Lodge emergency meeting may be called on the authority of the Grand Primo but shall not under any pretence be held without such permission being first obtained. Fourteen days' notice of such G.L. emergency meeting shall be given to all members of Grand Lodge.

JURISDICTION OF GRAND LODGE

225. The Grand Lodge shall have jurisdiction over all G.A.'s and M.L.'s under their control.

LODGES UNDER GRAND LODGE DIRECT

226. M.L.'s which are, or may hereafter be outside the area of a G.A. shall be governed by G.L. and be entitled to one delegate therein and he shall have the right to speak or vote.

EXECUTIVE OF GRAND LODGE—DUTIES

227. The Grand Lodge Executive shall consist of the G.P., I.P.G.P., Dep.G.P., G.Treas. and Grand Sec. Three shall form a quorum, two of which shall be the G.P. and G.Sec. The duties of the Grand Lodge Executive shall be to deal with all matters of urgency that may arise between one G.L. meeting and another, administer the G.L. Ben. Funds and report such business transactions to Grand Lodge. The Grand Lodge Trustees to be consulted on all major financial transactions. Should an application be made by a G.L., G.A., or M.L.

of another section to amalgamate with the G.L.E., the same may be accepted upon terms to be agreed upon by the Executive of Grand Lodge subject to ratification by GRAND LODGE.

NON-CONTENTIOUS MATTERS

228. The G.P. and Dep.G.P. and G.Sec. shall have power to deal with and grant all applications which may be made or arise in the interval between the holding of one G.L. meeting and another, which may be of a non-contentious character and in accordance with the requirements of the rules relating thereto, and report on the same to the next G.L. meeting.

INTERIM GENERAL RULES

229. Any rule or by-law adopted by G.L. which is to be binding throughout the Order, shall be forwarded to the G.A.'s for their approval, and if adopted by two-thirds of the votes cast same shall be operative until the next Convention.

MISCONDUCT

230. Any brother misconducting himself in Grand Lodge shall be removed, suspended, or expelled from the Order at the discretion of Grand Lodge.

ACTION AT LAW

231. No action at Law shall be taken without permission of G.L. The books of G.L. may be inspected by any brother having an interest in the Funds after seven days' notice in writing has been given to the Grand Secretary by Registered Letter.

GOODS SUPPLIED BY GRAND LODGE

232. Book of Rules, Lecture Books, Emblems, Certificates, Affiliation Cards and all other official documents and/or goods shall be Lithographed or printed and supplied by Grand Lodge only. All documents shall bear the G.L. of N.Z. stamp or Seal and none other shall be recognised.

HONOURS

233. Past Grand Primos shall be Hon. Members of Grand Lodge with the right to speak, move and second motions. **THEY SHALL NOT BE ALLOWED TO VOTE.**

VISITORS

234. All C.P.'s of the G.L.E. shall have the right of entry to G.L. but no visitor shall be allowed to speak without permission of the Grand Primo. **BRETHREN OF OTHER SECTIONS SHALL NOT BE ADMITTED.**

OPENING NEW G.A.'S AND M.L.'S

235. An invitation to G.L. to open G.A.'s and M.L.'s not within the area of a G.A. shall be forwarded to the Grand Secretary for submission to the G.P. and should he be unable to attend any Past G.P. (in order of retrocession) may act for him.

EXPENSES OF GRAND LODGE DELEGATES

236. In their capacity as G.A. Delegates and G.L. Officers their expenses shall be paid half by G.L. and half by G.A.'s for which a special fund shall be formed, to which each G.A. shall contribute an equal amount, the G.L. contributing an amount equal to that contributed by the G.A.'s.

GRAND PRIMO NOMINATION

237. A candidate to be eligible shall have been a C.P. of the G.L.E. **FOUR** years, must be a qualified member of the nominating Lodge and must have attended his P.G. Lodge as a member of same not less than half possible attendances during nomination year, which **MUST** commence January 1st. Where practicable he shall be the only Nominee and also the appointed delegate to Grand Lodge. A Past G.P. shall **NOT** be eligible for re-nomination until the fourth year after retiring and not then unless he be fully qualified as above.

DEPUTY GRAND PRIMO

238. A candidate to be eligible for this office shall have been a C.P. of the G.L.E. **THREE** years, must be a qualified member of a M.L. and must have attended his P.G.L. as a member of the same not less than half possible attendances during the preceding year ending December 31st. A Past Deputy Grand Primo shall not be eligible for re-nomination until the third year after retiring and then not unless he be fully qualified as above.

QUALIFICATIONS FOR GRAND LODGE OFFICERS

239. A member to be eligible for Grand Lodge office must have served as a member or delegate to G.L. or his G.A. for twelve months. Such attendances shall not be reckoned if he has been absent more than twice during the said term except in cases of sickness or reasonable excuse tendered in writing and accepted on the occasion or occasions of his absence or at the first subsequent meeting. No brother shall be elected in his absence unless his written consent be produced. The Grand Secretary before being appointed **MUST** have been a member of the G.L.E. **FIVE** years and a C.P. **THREE** years.

GRAND PRIMO ELECTION

240. At the first meeting of Grand Lodge in each year commencing January 1st and immediately after confirmation of the minutes of the previous meeting nomination as Grand Primo Elect shall be reviewed and when approved election shall proceed. The fee of £2 **MUST** accompany each prescribed nomination form bearing postmark not later than October 31st, otherwise the Nomination shall be null and void. Concise particulars of candidates' Buffalo career shall accompany the nomination form and be edited by Grand Secretary and two members of a G.A. The Grand Secretary shall supply all G.A.'s with a complete list of nominations not

later than November 30th. The Grand Primo shall be elected at the first meeting of the re-constituted Grand Lodge in and by G.L. by secret ballot, exhaustive principle when necessary.

GRAND PRIMO ELECTION—CONTEST

241. In the event of a contest the following rule shall govern. Grand Lodge shall supply printed ballot papers. The ballot shall be secret and when more than two nominees, the ballot shall be secret exhaustive principle and the nominee obtaining a clear majority of votes shall be deemed the successful nominee, shall be immediately installed, proceed with the election of assistant Officers in the prescribed manner and conduct the remainder of Grand Lodge business. Those Past G.L. Officers or Past P.G. Lodge Officers taken over from another Section shall only be eligible after qualifying under the rules of the G.L. of N.Z., G.L.E. The Installation of the Grand Primo Elect shall be open to all members of the G.L.E.

GRAND LODGE OFFICERS ELECTION

242. The election of other Officers of Grand Lodge shall be by secret ballot and the member or members receiving the highest number of votes will be elected. Any Officer being absent, except in cases of sickness or reasonable excuse being tendered in writing and accepted on each occasion or at the first subsequent meeting, his term of office shall not count.

GRAND SECRETARY—APPOINTMENT AND POWER TO REMOVE

243. The Grand Secretary shall be appointed: Such appointment being made by Grand Lodge at the first meeting after each Convention. The salary shall be determined by Grand Lodge prior to nomination. In the event of the Grand Secretary resigning or being removed from office between Conventions all books and effects shall be taken over by Grand Lodge Trustees, and

Grand Lodge Executive shall appoint a PRO TEM Secretary until the next meeting of G.L. when a successor shall be appointed to hold office until next Convention.

GRAND PRIMO—DUTIES

244. The Grand Primo shall open and preside at every G.L. meeting, open all new G.A.'s and new M.L.'s (where the latter are not within the area of a G.A.), sign all Warrants, Dispensations, Certificates and documents and see that the same are also signed by the Dep. Grand Primo and Grand Secretary. Should the G.P. be absent any Past G.P. (in order of retrocession) shall act until his arrival. Any Past G.P. officiating for two-thirds of the meeting for the Grand Primo shall be paid travelling and maintenance expenses similarly as the G.P. In the event of the death, deposition or resignation of the Grand Primo the Im.Past G.P. shall become the Grand Primo for the remaining period of office.

DEPUTY GRAND PRIMO—DUTIES

245. The Dep. Grand Primo, in the absence of the G.P. and all Past G.P.'s, shall conduct the duties appertaining to the office of G.P. Should the Dep. Grand Primo be absent in these circumstances any Past Dep. Grand Primo (in order of retrocession) may act for him and fulfil the duties of G.P. and in these circumstances the officiating Dep. G.P. shall be paid travelling and maintenance expenses similarly as the Grand Primo.

GRAND SECRETARY—DUTIES

246. The Grand Secretary shall be secretary of all Committees of G.L. (where practicable), attend all meetings of the same, keep a correct account of the minutes and cash accounts, make a statement at each G.L. of all monies received and disbursed and the balance in hand, complete his books and accounts to the 30th May. He shall issue all goods to G.A.'s and M.L.'s governed by G.L. direct and receive all monies.

He shall place all cash collected into the appointed bank and transmit all details to the Grand Treasurer. He shall attend generally to all business transactions at each G.L. and forward a report to each G.A.

(a) He shall keep a stock and delivery book and duplicate receipts and invoice books for all goods which shall be open to inspection by any brother of G.L., see that a full and complete directory of all Lodges is compiled yearly for publication (when G.L. supplies books, stationery or other means for the better keeping of accounts, control and checking of stock and manner of corresponding it shall be obligatory on all Lodges to obtain same).

(b) The Grand Secretary shall forward half-yearly to all G.A.'s copies of the E. & S. List in loose leaf form, to be distributed to all Lodges. On receipt of new Lists Minor Lodges shall return all former lists.

GRAND TREASURER—DUTIES

247. He shall receive all remittances from the Grand Secretary and see the same are paid into the appointed bank and produce the bank statement for inspection at each G.L. meeting. All accounts shall be paid by cheque which shall be signed by the G.Treas., G.Sec. and either of the two Trustees.

GRAND TRUSTEES—DUTIES

248. Grand Trustees shall be two in number. They shall be appointed by Grand Lodge. They need not be elected members of G.L. They shall have no vote, be regularly furnished with balance sheets, shall have full and immediate access to all books of G.L. In the event of the death, retirement, expulsion or suspension of a Grand Trustee, the G.L. shall forthwith appoint a new Grand Trustee in his place. Grand Trustees attending Grand Lodge other than at the invitation of G.L. or in the exercise of their statutory powers shall NOT receive expenses. Any Grand Lodge Trustee who shall cease to hold office shall upon resolution of the G.L. forthwith

do and execute all necessary and proper acts and deeds at the expense of G.L. for vesting the properties of G.L. in the remaining Trustee, either solely or conjointly with any newly appointed Trustee or Trustees as may be required by G.L.

FUNDS IN BANK-INVENTORY

249. All funds of the G.L. shall be placed in such bank as G.L. shall decide. In the name of the R.A.O.B. Grand Lodge of N.Z., of G.L.E. and the G.L. Trustees. All furniture, books, records, as also monies and properties of the Order, shall be vested in the said G.L. Trustees for the time being who may, but only with the consent of G.L. sue on behalf of G.L. of N.Z. An inventory of all properties of G.L. shall be taken as at the 30th June of each year and shall be placed in the hands of the said Trustees. They shall have full statutory Trustees' powers.

AUDITORS—DUTIES

250. Auditors not necessarily members of the Order shall be appointed. They shall Audit all accounts.

FINANCE

251. All tenders or finance in Grand Lodge shall be decided by secret ballot and must receive a clear majority of votes.

MONIES FOR SPECIFIC PURPOSES

252. No monies placed in the hands of Grand Lodge for a specific purpose shall be put to any other use without the consent of the G.A.'s contributing and a clear majority shall decide.

EXPENSES GRAND PRIMO, OFFICERS AND DELEGATES

253. The Grand Primo shall be paid first class transportation (when he has to travel from his ordinary place of abode to G.L.) and FOUR pounds (£4) per day

from the funds of the Order for attending Grand Lodge. The Grand Primo shall be granted the sum of ONE HUNDRED pounds (£100) for travelling expenses of meeting Minor Lodges during his term of office. Half of this sum to be paid in advance at each Grand Lodge meeting. The expenses of Grand Lodge Officers and Delegates attending Grand Lodge shall be FOUR pounds (£4) per day plus first class transportation and the above scale shall apply to all invitations to G.L. Officers and Delegates of G.L. from G.A.'s or M.L.'s.

CENTRAL BENEVOLENT FUND— APPLICATION FOR RELIEF

254. A Lodge whose contributions have been paid to the end of the quarter preceding the application, may apply to the P.G.L. for a grant on behalf of a brother or his dependents, provided such brother has been a member of the applicant Lodge ONE year and shall have attended during the twelve months previous to the application, not less than TWENTY times (fortnightly Lodges TEN times). Particulars of the application shall be made on Form C.B.F. which can be obtained on application to the G.A. Secretary. It shall be then duly signed in open Lodge by the W.P., C.M. and C.Sec. The form shall contain a full written statement of the circumstances of the candidate and proof of membership or documentary evidence must be given if desired. The form must also be signed by the member or dependents for whom application is being made, verifying particulars contained therein. Grants may be made according to the circumstances of the Fund. Should the Central Benevolent Fund of the P.G.L. be insufficient or reduced by heavy calls thereon the P.G.L. may apply for a grant from the Grand Lodge Benevolent Fund. An application made on behalf of a member of the Order (or his dependents) who has been prevented by the nature of his duties from qualifying as heretofore in a Minor Lodge shall receive special consideration by the P.G.L. and/or the Grand Lodge. In the event of a catastrophe, Grand

Lodge is authorised to grant funds up to £50 immediately to alleviate distress to brethren of the Order affected, the same to be replaced by Minor Lodges throughout New Zealand by voluntary subscriptions through Dominion Appeal.

GRAND LODGE BALANCE SHEET

255. The balance sheet shall comprise a cash account detailing under proper heads all monies received and paid during the period concerned. After confirmation by the G.L. the balance sheet shall be printed in the G.L. report and distributed to each Lodge through the G.A.'s.

GRAND LODGE CERTIFYING COUNCIL— CONSTITUTION

256. The Grand Lodge shall have all powers and shall perform all the functions of the Grand Certifying Council. Whilst exercising such powers and performing such functions it shall be styled the Grand Certifying Council. The Grand Certifying Council shall have full power to consider matters of interest and report their findings to Grand Lodge.

OFFICERS

257. The Officers shall consist of President, Vice-President, Treasurer, Secretary, Guard, Registrar and Master of Ceremonies, and they shall be elected by the Council at its first meeting.

EX-OFFICIO BRETHREN

258. The G.P., D.G.P., also Past G.P.'s, Grand Secretary, Grand Treasurer and all Past Presidents of the Council shall be ex-officio members thereof.

CERTIFICATES—OFFICIAL SEAL

259. Examination Certificates and C.P. Parchments shall only be issued by Grand Lodge and bear the Official Seal or stamp of the G.L. None other shall be recognised

and Councils using any other shall be liable to the withdrawal of the Warrant.

VICE-PRESIDENT TO PRESIDE

In the absence of the President and all Past Presidents the Vice-President shall preside at Council meetings.

CONVENTIONS

261. The first Convention having been held in Wellington, in April, 1926; the Second in Christchurch in April, 1929; the Third in Dunedin in April, 1935; the Fourth in Palmerston North in March, 1940; the Fifth in Wellington in March, 1945; the Sixth in Palmerston North, 1950; and the Seventh in Palmerston North in April, 1955; and the Eight will be held in Palmerston North, commencing on Good Friday, 1960.

PLACE—HOME OF GRAND LODGE

262. The consideration of the place and date for each Convention shall be taken at 2.30 p.m. on the Second day of the preceding or then sitting Convention. Immediately after the place of meeting of the following Convention has been decided, the Convention shall then proceed to decide where the Grand Lodge shall hold its meetings for the FIVE years commencing from the 1st January immediately following. In both cases the discussion shall be limited to ONE hour.

CREDENTIALS

263. At the commencement of the Convention the Credentials of any delegate may be challenged and thereupon a committee of THREE duly accredited delegates shall be appointed to examine the Credentials of the delegates so challenged and report thereon and in the case of any delegate being improperly accredited his right of admission shall be cancelled.

OFFICERS

264. The Grand Primo, Deputy Grand Primo, Grand Secretary, Grand Treasurer and Grand Trustees shall be members of the Convention in virtue of their respective offices.

PERIOD

265. The Convention shall be held Quinquennial at such places as shall be fixed by the Convention preceding it.

DELEGATES ALLOWED

266. The Grand Lodge shall be entitled to appoint one delegate and one official reporter, each P.G. Lodge one for every three or part of three Lodges under its control and R.O.H. Assemblies and Knights Chapter shall be entitled to appoint ONE delegate each and each Minor Lodge one delegate, providing such M.L., P.G.L., Knights Chapter and R.O.H. Assembly is in working order and has paid its dues or the Delegate from such Lodge shall be disqualified.

DELEGATES QUALIFICATIONS

267. All delegates to the Convention must be C.P.'s or higher of the G.L.E. and they may be elected in their absence, provided written consent is produced.

DELEGATES—NOTIFICATION

268. The names, addresses and rank of all appointed delegates shall be sent to the Grand Secretary THREE MONTHS prior to the first day of each Convention.

NOTICE OF AGENDA

269. The delegates so appointed may alter, vary or rescind these rules or make new ones, provided that SIX MONTHS before the Convention meeting, notice of all alterations and additions or otherwise shall have been forwarded to the Grand Secretary for the preparation

of the agenda by the G.A.'s and M.L.'s, the latter through their respective G.A.'s who may appoint a screening Committee who will then forward to the Grand Secretary. Notice of all propositions, alterations, amendments, etc., shall be given by G.L. by distribution of the Agenda THREE months before the first day of the Convention to all P.G. Lodges and to all duly appointed delegates.

Remits to be printed as sent in by Lodges.

MINUTES

270. The minutes of the previous day's meeting shall be read and signed by the President, prior to the Convention proceeding with its business.

RULES REVISION COMMITTEE

271. A committee of five members of the Convention shall be appointed on the first day by ballot, the G.P., D.G.P. and Grand Secretary to be ex-officio members thereof. This Committee shall be styled "The Rules Revision Committee." It shall be the duty of this committee to compile and express in suitable phraseology the decisions of the Convention day by day so that same may be accepted the following morning before Convention proceeds to its next business. It shall require not less than two-thirds to decide any question.

RULES REVISION COMMITTEE EXPENSES

272. The expenses of the Rules Revision Committee shall be borne by the G.L. General Fund and the amount of remuneration to be decided at the commencement of each Convention.

PRINTING

273. Not less than three tenders for the printing of new rules shall be obtained and submitted to the committee which shall have power to accept the lowest or any tender.

NEW RULES OPERATIVE

274. The new rules shall be issued as soon as possible and operative on availability to Lodges.

FINABLE OFFENCES

275. The following schedule of finable Offences shall be taken and read as part of the Rules.

SCHEDULE OF FINABLE OFFENCES

1. Failing to give proper name and title at tyle.
2. Failing to give fraternal sign and salutation on entering the Lodge, or doing so before seeing the Lodge door and tyle properly closed.
3. Failing to give the recognised sign and salutation when addressing the W.P. or leaving the Lodge.
4. City Marshall failing to respond to the W.P.'s knocks or not changing the C.M. indicator (if any).
5. City Constable waiting upon a brother prior to receiving instructions, or not doing so when directed by the W.P.
6. City Tyler allowing any brother to leave the Lodge without permission, or whilst wearing Lodge Regalia (except Officers retiring for Initiation purposes) or giving knocks inside the tyle. Failing to close Lodge door or tyle promptly.
7. Wearing head-dress without permission, or leaving wearing apparel on the Lodge tables set apart for Lodge business except resting same whilst registering.
8. Tendering evidence without being requested so to do by the W.P. or without having previously obtained his permission.
9. Any Officer of M.L. attending late without reasonable excuse.
10. Addressing or speaking of a member unfraternally.

11. Addressing the W.P. seated, or without permission or in any way disrespectfully or with stick weed or weed consumer in his mouth. (Stick weed or weed consumer must be removed whilst bringing or defending a charge.)
12. Calling the Lodge a room instead of a Lodge-room.
13. Addressing or speaking of an Officer of the Lodge otherwise than by his distinctive title.
14. Addressing or speaking of an Officer of the Lodge in abbreviated terms, according to the badge he wears.
15. R.O.H., Knight or Primo not visibly wearing his distinguishing Jewel of his rank without having obtained permission of the W.P.
16. Addressing a brother wearing visibly, the distinguishing Jewel of his rank without using the fraternal term of Right Honourable, Sir Knight, or Primo.
17. Failing to register before taking his seat except for the purpose which is permissible or during harmony or member speaking.
18. A brother committing himself whilst paying a fine or any brother commenting on a charge after the W.P. has dealt with it.
19. Discussing or introducing any religious or political subjects or game of chance, speaking of betting or racing matters or offering to bet.
20. Wearing a badge or producing any book, paper, card, printed or written, unless connected with the Order or for the benefit of a brother without permission.
21. Interrupting or obstructing business.
22. Taking a light from the candles on the Rostrums of the W.P. or C.M. or designating them otherwise as Royal Lights.
23. Speaking of any form of tobacco or snuff otherwise than as weed or pulverised weed, pipes otherwise

than as weed consumers, matches otherwise as weed lights, wines and spirits other than as Juniper or malt liquors and aerated waters otherwise than as gatta. Glasses otherwise than as container.

24. Interfering with or usurping the duties of an Officer. Leaving the Lodge without handing over Regalia to the C.Ch., or without the consent of the W.P. or C.M.
25. Speaking of the coins of the realm under the value of ONE shilling otherwise than as D's excepting the case of the Secretary or a delegate giving a report.
26. Refusing to take office when requested so to do by the W.P. without reasonable excuse, or wearing Regalia improperly.
27. Refusing to keep order at the sound of the gavel.
28. Brethren not wearing Jewels in the Lodge in which they were presented, without reasonable excuse accepted by the W.P.
29. Recording charges and failing to bring same through loss of memory.
30. A brother giving the fraternal sign whilst the Lodge door or Tyle is open is finable.
31. When a brother makes an alarm at the tyle he is immediately in the hands of the W.P. and is finable for any offence he may commit outside the tyle.
32. It is a finable offence for a brother to give the fraternal sign under his collar of Office.
33. C.Tyler admitting a brother during Initiation Ceremony.
34. Any brother using obscene or profane language shall be liable to a minimum FINE of 2/6 and not exceeding 10/- the words to be handed to the W.P. in writing, any repetition of this offence to be reported to the G.A. for action.
35. The schedule of finable offences shall apply to Minor Lodges, Certifying Councils, G.A.'s Knights Chapter and R.O.H. Assemblies.

The foregoing Rules have been examined, rearranged and revised by us, the undersigned The Rules Revision Committee—appointed for that purpose by the Seventh Convention held at Palmerston North in April, 1955, and are herewith issued for the instruction, guidance and use of the Brotherhood of the R.A.O.B. Grand Lodge of New Zealand of the G.L.E.

By Order of the Convention,

G. H. GASKELL, K.O.M.,
Grand Primo.

F. WALTON, R.O.H.,
Deputy Grand Primo.

F. H. BATHIE, R.O.H.

T. W. NAGLE, R.O.H.

W. R. BULL, R.O.H.

H. A. MACDONALD, R.O.H.

C. E. IRELAND, K.O.M.

H. COSTER, R.O.H.,
Grand Secretary.

TOAST TO OUR ABSENT BRETHREN

(Tune: "Sandon"—Lead Kindly Light)

Spirit of Truth, before we homeward wend,
On Thee we call;
Assist us each to succour and defend,
Good Brethren all.
From cares and sorrows, Absent Brethren free;
Where'er they roam, in Air, on Land or Sea.
Let Thy kind Spirit hover round them now,
And so enthrall,
That they will keep their Obligation Vow,
So say we all,
And when on us the Ivy leaves descend,
Grant we may join Thy Link, our Brother's Friend.

BUFFALO CHORUS

Who knows what care is
Not a brother I'll be bound,
Whilst the gatta and the juniper
Goes freely passing round.
Then grip your hands like Brothers,
Let stout hearts never fail.
While we are here in Friendship,
And our Primos Host's brown ale.

For we Buffaloes lead a jolly, jolly life,
With a fal, lal, lal, lal, lar;
We Buffaloes lead a jolly, jolly life,
With a fal, lal, lal, lal, lar.

Our wives, our friends, and sweethearts, too
With a fal, lal, lal, fal, lal, lal;
Fal, lal, lal, lal, lar.
So we stroll along the mossy banks
Of the bonny Hi-je-woh;
And recline upon those sunny banks of the bonny
Hi-je-woh.
And we'll chase the Buffalo,
And we'll chase the Buffalo,
Thro' the wild woods and forest,
We'll chase the Buffalo,
And we'll chase the Buffalo,
And we'll chase the Buffalo,
Thro' the wild woods and forest,
We'll chase the Buffalo.

